

OFFICE OF THE DISTRICT & SESSIONS JUDGE, MOGA.

Public Notice

Applications on attached proforma, giving complete bio-data and accompanied by attested copies of testimonials i.e. proof of qualification, date of birth, category belongs to, contact no., two passport size photographs out of which one should be pasted on the right upper side of the application, are invited up to **16.03.2021** at **5:00 P.M.** As per details given below:-

Sr. No	Post	No. of Posts	Scale	Qualification	Age as on 01.01.2021
1.	Peons (Class-IV)	Total-7 3- General 2-SC 2-BC	Fixed monthly emoluments in the pay scale of Rs. 4900-10,680/-+1650/- as per Punjab Government instructions issued vide letter No. 7/204/2012-4FPI/66 dated 15.01.2015 and further revised vide Punjab Government letter No. 7/204/2012-4FPI/1049 dated 21.12.2015 (as admissible from time to time.	Should have passed Middle Standard examination and knowledge of Punjabi language upto middle standard.	18 to 35 years as on 01.01.2021 with the relaxation in age to the reserved categories as per rules/instructions issued by Punjab Government
2.	Process Servers (Class-IV)	Total:1 1- General	Fixed emoluments in the pay scale of Rs. 4900-10,680/-+1800/- as per Punjab Government instructions issued vide letter No. 7/204/2012-4FPI/66 dated 15.01.2015 and further revised vide Punjab Government letter No. 7/204/2012-4FPI/1049 dated 21.12.2015 (as admissible from time to time.	Should have passed Matriculation examination with Punjabi as one of the subject.	18 to 35 years as on 01.01.2021 with the relaxation in age to the reserved categories as per rules/instructions issued by Punjab Government
3.	Sweeper	Total:1	Fixed emoluments in the pay scale of Rs. 4900-10,680/-+1650/- as per Punjab Government instructions issued vide letter No. 7/204/2012-4FPI/66 dated 15.01.2015 and further revised vide Punjab Government letter No. 7/204/2012-4FPI/1049 dated 21.12.2015 (as admissible from time to time.	Should have passed Middle Standard examination and knowledge of Punjabi language upto middle standard.	18 to 35 years as on 01.01.2021 with the relaxation in age to the reserved categories as per rules/instructions issued by Punjab Government

Note:-

1. The reservation policy will be adopted as per the norms fixed by the Punjab Government.
2. The post of reserved category will be offered to the candidates of General Category if no suitable candidate from reserved category is found available.
3. The incomplete applications and received after last date shall not be entertained without notice.
4. The number of posts mentioned above may increase or decrease at the time of selection.
5. All the candidates must bring the original testimonials with them at the time of interview. No. TA/DA will be paid to the candidates appearing for written examination, test/interview.
6. In case any administrative reasons arising later on, interview can be cancelled/postponed without prior notice.
7. The post of Peons includes Waterman, Orderly, Library Peon, Additional Peon, Record Peon, Malkhana Peon, Malkhana Chowkidar, Mali, Chowkidar having same pay scale as specified in Appendix 'B' of the Punjab Subordinate Courts Establishment (Recruitment and General conditions of Service), Group 'D' Service Rules, 2012.
8. The candidate should fulfil the condition of qualification on the last date of the receipt of application.
9. Candidates have to apply separately for each post, if he/she wants to apply for more than one post.
10. Candidates belong to reserved category will have to attach a copy of certificate issued by the authorities concerned along-with the application otherwise he will be considered in General Category.
11. The interview for the above said posts will be conducted in this office at 11:30 A.M onwards. The details of the first name of the candidates having Alphabets and the date of interview for the posts are as under:-

Interview for the post of	Name of candidates having fist name bearing alphabets	Date of interview
Peon	A to G	22.03.2021
Peon	H to Q	23.03.2021
Peon	R to Z and Candidates from employment exchange	24.03.2021
Process Server	A to N	23.03.2021
Process Server	N to Z and Candidates from employment exchange	24.03.2021
Sweeper	A to Z and Candidates from employment exchange	25.03.2021

Sd/-

District & Sessions Judge,
Moga.