



Punjab Government
Department of Local Government
(Punjab Municipal Bhawan, Plot No.-3, Sector-35 A, Chandigarh)
(Recruitment Cell)

SPECIAL RECRUITMENT DRIVE FOR DISABLED PERSONS ONLY

No. DLG-RC-2019/ 02

dated 31-5-2019

Applications in the prescribed proforma are invited for filling up backlog vacancies for disabled persons in Service Group-'C' and 'D' in various Municipal Corporations and Municipal Councils-Nagar Panchayats in non-provincialised cadre in the State of Punjab. The details of posts are as under:-

Sr. No.	Name of Post	Backlog vacancies for disabled persons		
		Municipal Corporations	Municipal Councils-Nagar Panchayats	Total
Service Group-C				
1	Clerks	06	18	24
2	Lineman	01	-	01
3	Assistant Lineman	02	-	02
4	Pump Operator, Assistant Pump Operator, Pump Driver & Tubewell Driver	04	01	05
Total		13	19	32
Service Group-D				
5	Beldar, Mali, Mali-cum-Beldar, Mali-cum-Chowkidar, Mali-cum-Beldar-cum-Chowkidar & Road Gang Beldar	49	02	51
6	Mate Civil	01	-	01
7	Swasthak Sahayak	01	-	01
8	Skilled Helper	01	-	01
9	Peon	08	03	11
10	Safai Karamchhari	176	77	253
Total		236	82	318
Grand Total Group-C & D		249	101	350

2. The detail of posts, reservation chart, qualification and other terms and conditions etc. of the above Service Group-C and D posts are given below:-

Reservation Chart

Sr. No.	Name of cadres	Name of Post	Category wise posts of disabled persons				Remarks
			VH	HH	OH	Total	
Service Group-C							
1	Municipal Corporations	Clerks	02	02	02	06	Detail of posts attached as per Annexure-1
2	Municipal Councils-Nagar Panchayats	Clerks	18	-	-	18	
Total			20	02	02	24	
3	Municipal Corporations	Lineman	-	01	-	01	Detail of posts attached as per Annexure-2
		Assistant Lineman	-	02	-	02	
		Pump Operator, Pump Driver & Tubewell Driver	04	-	-	04	

4	Municipal Councils	Assistant Pump Operator	01	-	-	01	
		Total	05	03	-	08	
		Grand Total (Service Group-C)	25	05	02	32	
Service Group-D							
5	Municipal Corporations	Beldar, Mali, Mali-cum-Beldar, Mali-cum-Chowkidar, Mali-cum-Beldar-cum-Chowkidar & Road Gang Beldar	21 (LV)	14	14 (OL)	49	Detail of posts attached as per Annexure-3
6	Municipal Councils-Nagar Panchayats	Mali	02 (LV)	-	-	02	
		Total	23	14	14	51	
7	Municipal Corporations	Mate Civil	01	-	-	01	
		Swasthak Sahayak	01	-	-	01	
		Skilled Helper	01 (LV)	-	-	01	
		Total	03	-	-	03	
8	Municipal Corporations	Peon	05	02	01 (OL & OA)	08	Detail of Posts attached as per Annexure-4
9	Municipal Councils-Nagar Panchayats	Peon	02	01	-	03	
		Total	07	03	01	11	
10	Municipal Corporations	Safai Karamchari	63 (LV)	61	52 (OL & OA)	176	Detail of posts attached as per Annexure-5
11	Municipal Councils-Nagar Panchayats	Safai Karamchari	50 (LV)	17	10 (OL & OA)	77	
		Total	113	78	62	253	
		Grand Total (Service Group-D)	146	95	77	318	
		Grand Total (Service Group-C & D)	171	100	79	350	

Abbreviation used:- LV= Low Vision, OA= One Arm, OAL= One Arm and One Leg, OL=One Leg and BL= Both Leg

Note:-

- The above detail of posts/reservation is provisional and it may be change/correct as per requirement for the job.
- VH** stands for Visually Handicapped (Persons suffering from blindness or low vision)
 - HH** stands for Hearing Handicapped (Persons suffering from hearing impairment)
 - OH** stands for Orthopedically Handicapped (Persons suffering from locomotor disability or cerebral palsy)

3. ESSENTIAL QUALIFICATIONS

Essential Qualifications and Pay Scale+Grade Pay of Service Group-'C' and 'D' posts are as under:-

Sr. No.	Name of posts	Pay Scale +Grade Pay	Qualification
SERVICE GROUP-'C' POSTS			
1	Clerk	10300-34800+3200	(1) (i) Possesses the Bachelor's Degree from a recognised University or institution; and (ii) Possesses atleast one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from

			<p>a Government recognized institution or a reputed institution, which is ISO 9001 certified.</p> <p align="center">OR</p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics, Accreditation of Computer Courses (DOEACC) of Government of India.;</p> <p>(2) Should qualify English and Punjabi typewriting test, respectively, on computer at a speed of 30 words per minute.</p> <p>(3) In addition to the above qualification, Punjabi passed at the level of Matric OR equivalent is essential.</p>
2	Lineman	6400-20200+3700	Should possess 2 years regular course from Government recognized ITI in the trade of Electrician and completed 2 Years Apprenticeship in the trade of Lineman. Preference will be given to those candidates who have done 1 Years Apprenticeship in PSPCL/PSCTL of erstwhile PSEB. He/She should have passed matriculation examination with Punjabi as one of the Compulsory or Elective subject or any other equivalent examination in Punjabi language, which may be specified by the Government time to time.
3	Assistant Lineman	6400-20200+3400	
4	i) Pump Operator ii) Assistant Pump Operator iii) Pump Driver iv) Tubewell Driver	5910-20200+2400	Should possess 2 years ITI certificate in Electrical trade from Government recognized institution and should have passed matriculation examination with Punjabi as one of the Compulsory or Elective subject or any other equivalent examination in Punjabi language, which may be specified by the Government time to time.
SERVICE GROUP-'D' POSTS			
5	i) Beldar ii) Mali, iii) Mali-cum-Beldar iv) Mali-cum-Chowkidar v) Mali-cum-Beldar-cum-Chowkidar vi) Road Gang Beldar	4900-10680+1650	Should be atleast Middle pass with Punjabi language as one of the subject from a recognized educational institution.
6	Mate Civil	4900-10680+1650	Should be atleast Matric pass with Punjabi language as one of the subject from a recognized educational institution.
7	Swasthak Shayak	4900-10680+1650	Should be atleast Middle pass with Punjabi language as one of the subject from a recognized educational institution.
8	Skilled Helper	4900-10680+1650	Should be atleast Middle pass with Punjabi language as one of the subject from a recognized educational institution.
9	Peons	4900-10680+1650	Should be atleast Middle pass with Punjabi language as one of the subject from a recognized educational institution.
10	Safai Karmachari	4900-10680+1650	Literate. Provided that preference shall be given to person who is middle pass.

AGE CRITERIA

Age:- Candidate should not be below 18 years and above 47 years (10 years age relaxation included) of age as on the first day of January, 2019.

4. Important instructions/information

- (i) Application proformas for the above different kinds of posts of Service Group-C and D are annexed as per Annexure-1 to Annexure-6.
- (ii) Application sent through registered posts or by hand will only be entertained in the office of Director, Local Government, Punjab (Recruitment Cell), Room No. 308, Punjab Municipal Bhawan, Plot No. 3, Sector-35 A, Chandigarh.
- (iii) Last date of receipt of application is 20.06.2019. Applications received after the due date will not be entertained.
- (iv) Candidate is required to paste one self-attested photograph on the application form and to attach the second with the application form separately.
- (v) Number of posts advertised for different category of posts may vary.

- (vi) Reservation will be as per policy of the State Government. The benefit of reservation shall only be available to the candidates who are bonafide residents of Punjab State.
- (vii) The candidates shall clearly indicate, in the prescribed form, the category of reservation under which he/she wants to be considered. The category of reservation once opted will not be allowed to be changed.
- (viii) Government/Semi Government employees are required to bring "No Objection Certificate" from their employer at the time of verification of certificates/documents.
- (ix)(a) The appointee will be paid emoluments as per Punjab Government policy prescribed from time to time.
- (b) The appointee shall be governed by New Defined Contributory Pension Scheme.
- (x) No fees will be charged from the candidates.
- (xi) No TA/DA will be given to the candidates.

5. Procedure of selection

- (1) There shall be no written test or interview marks.
- (2) For Clerks
 - (i) Should qualify English and Punjabi typewriting test, respectively, on a computer at a speed of 30 words per minute.
 - (ii) Exemption from proficiency in type writing shall be granted on the basis of certificate issued by the competent authority.
 - (iii) All candidates shall be called for Punjabi and English typewriting test on computer.
 - (iv) The list of eligible candidate category wise, would be put up on the Department websites.
 - (v) The selection of eligible candidates will be on the basis of Graduation only. The merit list of eligible candidates will be prepared on the basis of %age of marks obtained in Graduation.
- (3) For rest of the posts, the selection will be made as per merit prepared on the basis of essential qualifications subject to fulfilling of the eligibility criteria and suitability for the job.
- (4) Different categories of posts in Service Group-'C' and 'D' shall be filled up by organizing "Special Recruitment Camp at the State Level". The date of aforesaid Camp will be intimated lateron.
- (5) The candidates will be requested to bring the following original certificate/documents alongwith one spare set of self attested copies of documents in the Special Recruitment Camp:-
 - (1) Educational Qualification
 - (2) Disability Certificate
 - (3) Photo Identity
 - (4) Proof of Age
- (6) In the case of two or more candidates obtaining equal marks, the candidate older in age shall be placed higher in the order of merit.
- (7) Eligibility of candidates for concerned post will be determined by the Screening Committee. The selected candidates will be allocated for appointment to the concerned Municipal Corporations and Municipal Councils-Nagar Panchayats by the Screening Committee and its decision in this regard shall be final
- (8) The lists of selected candidates shall be uploaded on the Department website <http://lgpunjab.gov.in> and <http://pmidc.punjab.gov.in/recruitment>
- (9) The Department of Local Government, Punjab reserve the right to withdraw any kind of posts OR amend the selection procedure/qualifications required for any post mentioned in the advertisement, any such change will be uploaded on the Department website.



Director, Local Government, Punjab

Annexure-1

The Detail of backlog vacancies of Clerk for disabled persons in Service Group-'C' in various Municipal Corporations and Municipal Councils-Nagar Panchayats in non-provincialised cadre in Punjab.

CLERK

Sr. No.	Name of cadres	Category wise backlog vacancies for disabled persons			
		VH	HH	OH (OL, OA, OAL & BL)	Total
Municipal Corporations					
1	Ludhiana	-	02	02	04
2	Pathankot	01	-	-	01
3	Patiala	01	-	-	01
(A)	Total	02	02	02	06
Municipal Councils-Nagar Panchayats					
1	Dera Bassi	01	-	-	01
2	Barnala	01	-	-	01
3	Sri Muktsar Sahib	01	-	-	01
4	Malout	01	-	-	01
5	Sahnewal	01	-	-	01
6	Nangal	01	-	-	01
7	Anandpur Sahib	01	-	-	01
8	Sirhind	01	-	-	01
9	Ferozepur	01	-	-	01
10	Bhulath	01	-	-	01
11	Sultanpur Lodhi	01	-	-	01
12	Sujanpur	01	-	-	01
13	Jandiala Guru	01	-	-	01
14	Nawan Shahar	01	-	-	01
15	Garh Shankar	01	-	-	01
16	Ajnala	01	-	-	01
17	Tarn-Taran	01	-	-	01
18	Fatehgarh Churian	01	-	-	01
(B)	Total	18	-	-	18
Grand Total (A+B)		20	02	02	24


 Joint Deputy Director,
 Local Government, Punjab

Annexure-2

The Detail of backlog vacancies of Lineman, Assistant Lineman, Pump Operator, Assistant Pump Operator, Pump Driver and Tubewell Driver for disabled persons in Service Group-'C' in various Municipal Corporations and Municipal Councils-Nagar Panchayats in non-provincialised cadre in Punjab.

Sr. No.	Name of Municipal Corporation and Municipal Councils -Nagar Panchayats	Name of Post	Category wise backlog vacancies for disabled persons			
			VH	HH	OH	Total
Municipal Corporations						
1	Ludhiana	1) Lineman	-	01	-	01
		2) Assistant Lineman	-	02	-	02
Total			-	03	-	03
2	Amritsar	Tubewell Driver	01	-	-	01
3	Mohali	Pump Operator	01	-	-	01
4	Pathankot	Pump Driver	01	-	-	01
5	Patiala	Pump Driver	01	-	-	01
Total			04	-	-	04
Municipal Councils -Nagar Panchayats						
6	Nangal	Assistant Pump Operator	01	-	-	01
Total			01	-	-	01
Grand Total			05	03	-	08


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Annexure-3

The Detail of backlog vacancies of Beldar, Mali, Mali-cum-Beldar, Mali-cum-Chowkidar, Road Gang Beldar, Swasthak Sahayak, Mate Civil and Skilled Helper for disabled persons in Service Group-'D' in various Municipal Corporations and Municipal Councils-Nagar Panchayats in non-provincialised cadre in Punjab.

Sr. No.	Name of Municipal Corporation and Municipal Councils -Nagar Panchayats	Name of Post	Category wise backlog vacancies for disabled persons			
			VH (LV)	HH	OH	Total
Municipal Corporations						
1	Ludhiana	1) Beldar	07	07	08	22
		2) Mali-cum-Beldar	03	03	03	09
2	Hoshiarpur	Mali-cum-Chowkidar	01	-	-	01
3	Phagwara	1) Beldar	01	01	-	02
		2) Mali-cum-Beldar-cum-Chowkidar	01	-	01	02
4	Moga	1) Beldar	01	01	-	02
		2) Mali-cum-Chowkidar	01	01	01	03
5	Patiala	1) Mali	01	-	-	01
		2) Road Gang Beldar	01	-	-	01
		3) Beldar	01	-	-	01
6	Amritsar	1) Beldar	02	01	01	04
		2) Mali-cum-Chowkidar	01	-	-	01
Total			21	14	14	49
Municipal Councils -Nagar Panchayats						
1	Nangal	Mali	01	-	-	01
2	Gobingarh	Mali	01	-	-	01
Total			02	-	-	02
Grand Total			23	14	14	51
Municipal Corporations						
1	Amritsar	Swasthak Sahayak	01	-	-	01
		Mate Civil	01	-	-	01
2	Patiala	Skilled Helper	01	-	-	01
Total			03	-	-	03


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Annexure-4

The Detail of backlog vacancies of Peon for disabled persons in Service Group-'D' in various Municipal Corporations and Municipal Councils-Nagar Panchayats in non-provincialised cadre in Punjab.

PEON

Sr. No.	Name of Municipal Corporation and Municipal Councils -Nagar Panchayats	Category wise backlog vacancies for disabled persons			
		VH	HH	OH	Total
Municipal Corporations					
1	Ludhiana	01	01	01	03
2	Hoshiarpur	01	-	-	01
3	Phagwara	01	-	-	01
4	Moga	01	01	-	02
5	Pathankot	01	-	-	01
Total		05	02	01	08
Municipal Councils -Nagar Panchayats					
1	Malout	01	-	-	01
2	Kapurthala	01	-	-	01
3	Gobindgarh	-	01	-	01
Total		02	01	-	03
Grand Total		07	03	01	11


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Annexure-5

The Detail of backlog vacancies of Safai Karamchari for disabled persons in Service Group-'D' in various Municipal Corporations and Municipal Councils-Nagar Panchayats in non-provincialised cadre in Punjab.

SAFAI KARAMCHARI

Sr. No.	Name of Municipal Corporation and Municipal Councils -Nagar Panchayats	Category wise backlog vacancies for disabled persons			
		VH	HH	OH	Total
Municipal Corporations					
1	Ludhiana	35	35	34	104
2	Hoshiarpur	02	01	02	05
3	Phagwara	04	05	02	11
4	Moga	05	05	04	14
5	Pathankot	02	02	01	05
6	Amritsar	09	09	09	27
7	Bathinda	01	-	-	01
8	Patiala	05	04	-	09
Total		63	61	52	176
Municipal Councils -Nagar Panchayats					
District Sangrur					
9	Dhuri	01	01	-	02
10	Lehragaga	01	-	-	01
11	Dirba	01	-	-	01
12	Moonak	01	-	-	01
13	Cheema	01	-	-	01
District Barnala					
14	Tappa	01	-	-	01
15	Dhanaula	01	-	-	01
16	Handiaya	01	-	-	01
District Patiala					
17	Banur	01	-	-	01
18	Nabha	-	01	01	02
District S.A.S. Nagar (Mohali)					
19	Kurali	01	01	-	02
20	Dera Bassi	01	-	-	01
District Bathinda					
21	Bhucho Mandi	01	-	-	01
22	Rampura Phul	01	01	01	03
23	Maur	01	-	-	01
24	Raman	01	-	-	01

District Sri Mukatsar Sahib					
25	Sri Mukatsar Sahib	-	01	-	01
26	Malout	01	01	01	03
27	Bariwala	01	-	-	01
District Moga					
28	Bagha Purana	01	-	-	01
District Ferozepur					
29	Ferozpur	01	01	01	03
District Fazilka					
30	Jalalabad	01	-	-	01
District Roop Nagar					
31	Nangal	01	02	01	04
32	Anandpur Sahib	01	-	-	01
District Jalandhar					
33	Adampur	01	-	-	01
34	Goraya	01	-	-	01
35	Kartarpur	01	-	-	01
36	Sahkot	01	-	-	01
37	Noormahal	01	-	-	01
District Kapurthala					
38	Kapurthala	02	01	-	03
39	Sultanpur Lodhi	01	-	-	01
District Hoshiarpur					
40	Garhshankar	01	-	-	01
41	Mukerian	01	01	-	02
District Sahid Bhagat Singh Nagar					
42	Nawan Shahr	01	01	01	03
43	Banga	01	-	-	01
44	Urmar Tanda	01	-	-	01
District Gurdaspur					
45	Gurdaspur	-	01	01	02
46	Batala	01	-	-	01
47	Dhariwal	01	-	-	01
48	Qadian	01	-	-	01
49	Dinanagar	01	01	-	02

District Pathankot					
50	Sujanpur	01	-	-	01
District Amritsar					
51	Ajnala	01	-	-	01
District Tarn-Taran					
52	Tarn-Taran	01	01	-	02
District Ludhiana					
53	Khanna	02	02	01	05
54	Doraha	01	-	-	01
55	Sahnewal	01	-	-	01
56	Jagraon	01	-	-	01
District Fatehgarh Sahib					
57	Gobindgarh	01	-	01	02
58	Sirhind	01	-	01	02
59	Bassi Pathana	01	-	-	01
Total		50	17	10	77
Grand Total		113	17	62	253


Joint Deputy Director
Local Government Punjab