

# PUNJAB URBAN PLANNING AND DEVELOPMENT AUTHORITY

PUDA BHAWAN, SECTOR 62, S.A.S. NAGAR

www.puda.gov.in

Applications are invited from eligible candidates for the posts mentioned below:-

Sr. No.	Name of Post	Number of posts	Pay Band
1	Sub Divisional Engineer (Civil)	03	Pay band-15600-39100+5400
2	Sub Divisional Engineer (PH)	02	Pay band-15600-39100+5400
3	Sub Divisional Engineer (Electrical)	03	Pay band-15600-39100+5400
4	Sub Divisional Engineer (Horticulture)	02	Pay band-15600-39100+5400
5	Junior Engineer (Civil)	27	Pay band 10300-34800+4800
6	Junior Engineer (PH)	21	Pay band 10300-34800+4800
7	Junior Engineer (Electrical)	24	Pay band 10300-34800+4800
8	Junior Engineer (Horticulture)	10	Pay band 10300-34800+4800
9	Junior Engineer (Building)	11	Pay band 10300-34800+4800
10	Draftsman (Engineering)	21	Pay band 10300-34800+4600
11	Draftsman (Architect)	04	Pay band 10300-34800+4600
12	Law Officer	16	Pay band 10300-34800+4600
13	Senior Assistant (A/cs)	09	Pay band 10300-34800+4400
14	Clerk-cum-Data Entry Operator	41	Pay band 10300-34800+3200

## Conditions regarding fixed monthly emoluments and other general conditions:

1. On direct recruitment during three years probation period including extended period, an employee shall be paid fixed emoluments, which shall be equal to the minimum of the pay band of the new post and during probation period an employee shall not be entitled to, grade pay, annual increment or any other allowance except travelling allowance.
2. On successful of probation period, an employee shall be paid minimum of the pay band, including grade pay and other allowance admissible to the post.
3. Probation period including extended period, if any, shall not be counted at the time of grant of time scale.
4. If an employee is working in the Punjab Govt. office and his lien has been intacted then during probation period on his new post, he shall be paid the pay which he was drawing on the post on which his lien has been intacted.

The breakup of the posts with basic qualification required and the selection criteria for each post is as follows:-

## 1. Sub Divisional Engineer (Civil)/(PH)/Electrical/Horticulture

(Category-wise break-up of vacancies to be filled)

Category	Total	Gen	SC		BC	ESM			Freedom Fighter	Sports Person		Handi-capped		
			Balmiki/ Majbi sikh	Other		Gen	SC	BC		Gen	SC	Visual	Deaf & Dumb	OPH
Civil	03	01	01	-	-	01	-	-	-	-	-	-	-	-
Public Health	02	01	01	-	-	-	-	-	-	-	-	-	-	-
Electrical	03	02	01	-	-	-	-	-	-	-	-	-	-	-
Horticulture	02	01	01	-	-	-	-	-	-	-	-	-	-	-

### Basic qualification:

- SDE (Civil)/(PH)/ Degree in Civil Engineering or equivalent qualification from a recognized University or Institution; and  
To pass Departmental Professional examination to be conducted by the Punjab PWD or PUDA as may be decided by the appointing Authority within a period of 2 ½ years from the date of appointment, failing which action will be taken as per provisions made in the Service Regulations.
- SDE (Electrical) Degree in Electrical Engineering or equivalent qualification from a recognized University or Institution; and  
To pass Departmental Professional examination to be conducted by the Punjab PWD or PUDA as may be decided by the appointing Authority within a period of 2 ½ years from the date of appointment, failing which action will be taken as per provisions made in the Service Regulations.
- SDE (Horticulture) Should be a graduate in Agriculture with specialization in Horticulture (in first Division)  
OR  
Master Degree in Science in Horticulture including Floriculture and Arboriculture.  
OR  
Master Degree in Science in Botany with Horticulture as on of the subjects from a recognized University or Institution.

### Selection Criteria

Selection will entirely be based on written examination. There will be no interview. The merit will be prepared on the basis of the marks obtained by the candidate in the written examination conducted by PUDA.

### Written Examination: 100 marks

A written examination will be conducted for all the eligible candidates in the following format:

- Technical Aptitude - 50 marks
- General Awareness – 20 marks
- Mental Aptitude / Reasoning - 10 marks
- Computer Proficiency - 10 marks
- Language Proficiency (Punjabi and English) - 10marks (05 each)

The question paper will be objective type (100 marks) having 100 questions with multiple choices on OMR sheet and each question will carry 1 mark. The question paper will be provided in English and the minimum qualifying marks for candidates of all categories in the written examination will be 40% of the total marks for the examination i.e. 40 marks out of the total of 100 marks.

In case some qualifying candidates obtain equal marks after the aggregate of the score of written examination, preference will be given to the candidate who is older in age.



## **Basic qualification**

### **DRAFTSMAN (ENGG. CADRE)**

Diploma in Civil Engineering in First Division awarded by a State Board of Technical Education or any other Institution recognized by AICTE, AND possesses

- (i) At least one hundred and twenty hours course with hands on experience in the use of Personal Computer or information Technology in Office Productivity applications including specialized application software like AUTO-CAD etc. from a Govt recognized institution or a reputed institution, which is ISO 9001, certified.

**OR**

Certification in usage of Computers equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Government of India and has working knowledge in specialized application software like AUTO-CAD etc.

Provided that Junior Draftsman who are already in service of PUDA shall be recruited to this service on preferential basis as and when they become eligible for promotion to the post as per the provision of PUDA Employees (Service) Regulations, 1999 i.e. 12 years of service as Junior Draftsman, which is being replaced by this schedule.

### **DRAFTSMAN (ARCHITECT)**

Diploma in Architecture in First Division awarded by a State Board of Technical Education or any other Institution recognized by AICTE AND POSSESES.

- (i) Atleast one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity Applications including specialized application software like AUTO- CAD etc.from a Govt. recognized Institution on a reputed institution, which is ISO 9001, certified.

**OR**

Certification in usage of Computers equivalent to 'O' level Certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Government of India and has working knowledge in specialized application software like AUTO-CAD etc..

Provided that Junior Draftsman who is already in service of PUDA shall be recruited to this service on preferential basis as and when they become eligible for promotion to the post as per the provision of PUDA Employees (Service) Regulations,1999, i.e. twelve years of service as Junior Draftsman, which is being replaced by this Schedule.

### **Selection Criteria**

Selection will entirely be based on written examination. There will be no interview. The merit will be prepared on the basis of the marks obtained by the candidate in the written examination conducted by PUDA.

### **Written Examination: 100 marks**

A written examination will be conducted for all the eligible candidates in the following format:

- Technical Aptitude - 50 marks
- General Awareness - 20 marks
- Mental Aptitude / Reasoning - 10 marks
- Computer Proficiency - 10 marks
- Language Proficiency (Punjabi and English) - 10marks (05 each)

The question paper will be objective type (100 marks) having 100 questions with multiple choices on OMR sheet and each question will carry 1 mark. The question paper will be provided in English and the minimum qualifying marks for candidates of all categories in the written examination will be 40% of the total marks for the examination i.e. 40 marks out of the total of 100 marks.

In case some qualifying candidates obtain equal marks after the aggregate of the score of written examination, preference will be given to the candidate who is older in age.

#### 4. Law Officer

(Category-wise break-up of vacancies to be filled)

Total	Gen	SC		BC	ESM			Freedom Fighter	Sports Person		Handi-capped		
		Balmiki/ Majbi sikh	Other		Gen	SC	BC		Gen	SC	Visual	Deaf & Dumb	OPH
16	07	02	02	02	02	-	-	-	-	-	01	-	-

#### Basic Qualification:

Law Graduate with at least three years experience as Advocate or should have held assignment involving legal work for a period of not less than three years.

#### Selection Criteria

Selection will entirely be based on written examination. There will be no interview. The merit will be prepared on the basis of the marks obtained by the candidate in the written examination conducted by PUDA.

#### Written Examination: 100 marks

A written examination will be conducted for all the eligible candidates in the following format:

- Legal Aptitude - 50 marks
- General Awareness - 20 marks
- Mental Aptitude / Reasoning - 10 marks
- Computer Proficiency - 10 marks
- Language Proficiency (Punjabi and English) - 10marks (05 each)

The question paper will be objective type (100 marks) having 100 questions with multiple choices on OMR sheet and each question will carry 1 mark. The question paper will be provided in English and the minimum qualifying marks for candidates of all categories in the written examination will be 40% of the total marks for the examination i.e. 40 marks out of the total of 100 marks.

In case some qualifying candidates obtain equal marks after the aggregate of the score of written examination, preference will be given to the candidate who is older in age.

#### 5. Senior Assistant (A/Cs).

(Category-wise break-up of vacancies to be filled)

Total	Gen	SC		BC	ESM			Freedom Fighter	Sports Person		Handi-capped		
		Balmiki/ Majbi sikh	Other		Gen	SC	BC		Gen	SC	Visual	Deaf & Dumb	OPH
09	02	-	-	-	02	01	01	-	01	01	-	01	-

#### Basic Qualification:

B.Com. from a recognized University with a minimum score of 50% marks AND possesses;

- At least one hundred and twenty hours Course with hands and experience in the use of Personal Computer or Information Technology Office Productivity Applications or Desktop Publishing Applications from a Govt. recognized institution or a reputed institution, which is ISO 9001 certified.

**OR**

- (ii) Certification in usage of Computers equivalent to "O" Level certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Govt. of India.

Preference will be given to candidates who have done Post Graduation in Commerce and/or have done a Certification Course in the use of accounting software.

**Selection Criteria**

Selection will entirely be based on written examination. There will be no interview. The merit will be prepared on the basis of the marks obtained by the candidate in the written examination conducted by PUDA.

**Written Examination: 100 marks**

A written examination will be conducted for all the eligible candidates in the following format:

- Accountancy Skill Test (B.Com difficulty level) - 25 marks
- Mathematical Ability (with Matriculate difficulty level) - 15 marks
- Mental Aptitude / Reasoning - 15 marks
- Computer Proficiency including use of modern office automation tools (Fundamentals of Computer and use of specialized software such as Tally etc) - 15 marks
- Language Proficiency (Punjabi and English) - 20 marks (10 marks each)
- General Awareness – 10 marks

The question paper will be objective type (100 marks) having 100 questions with multiple choices on OMR sheet and each question will carry 1 mark. The question paper will be provided in English and Panjabi and the minimum qualifying marks for candidates of all categories in the written examination will be 40% of the total marks for the examination i.e 40 marks out of the total of 100 marks.

In case some qualifying candidates obtain equal marks after the aggregate of the score of the written examination, preference will be given to the candidate who is older in age.

**6. Clerk-cum-Data Entry Operator**

(Category-wise break-up of vacancies to be filled)

Total	Gen	SC		BC	ESM			Freedom Fighter	Sports Person		Handi-capped		
		Balmiki/ Majbi sikh	Other		Gen	SC	BC		Gen	SC	Visual	Deaf & Dumb	OPH

**Basic qualification:**

- i) Bachelor's Degree from a recognized University or Institution; and
- ii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology Office Productivity Applications or Desktop Publishing Applications from a Govt. recognized institution or a reputed institution, which is ISO 9001 certified.

**OR**

Possesses a Computer Information Technology course equivalent to "O" Level certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Govt. of India.

- iii) Qualify a test in both of languages i.e English and Punjabi type at a speed of 30 words per minute.

## **Selection Criteria**

Selection will be based on the written examination & typing test in Punjabi & English language. Students who qualify the written examination have to clear typing test in Punjabi & English languages & they must possess minimum typing speed of 30 w.p.m in both the languages separately. There will be no interview. The merit will be prepared amongst candidates who qualify typing test in both the languages on the basis of the marks obtained by the candidate in the written examination.

### **(a) Written Examination: 100 marks**

A written examination will be conducted for all the eligible candidates in the following format:

- Computer Proficiency including use of modern office automation tools (Fundamentals of Computer and use of specialized software such as MS Office etc) - 20 marks
- Mental Aptitude / Reasoning - 20 marks
- General Awareness - 20 marks
- Mathematical Ability (with Matriculate difficulty level) - 20 marks
- Language Proficiency (Punjabi and English) - 20 marks (10 each)

The question paper will be objective type (100 marks) having 100 questions with multiple choices on OMR sheet and each question will carry 1 mark. The question paper will be provided in English and Punjabi and the minimum qualifying marks for candidates of all categories in the written examination will be 40% of the total marks for the examination i.e 40 marks out of the total of 100 marks.

In case some qualifying candidates obtain equal marks after the aggregate of the score of the written examination, preference will be given to the candidate who is older in age.

**Apart from the above basic qualifications, a candidate applying for Any of the above said posts must have qualified in Punjabi language of Matric Standard or its equivalent from any recognized Institution/Board or should have pass the Punjabi language proficiency test held by Department of Languages, Government of Punjab.**

### **Age**

Candidate should be between 18 to 37 years of age as on 01.04.2018 subject to the following relaxations:

- i. In case of candidates belonging to Scheduled Caste/Backward Caste category the upper age limit will be relaxable to the extent of 5 years.
- ii. In case of candidates belonging to Physically Handicapped category the upper age limit will be relaxable to the extent of 10 years.
- iii. In case of candidates belonging to Ex-Servicemen category, the upper age limit shall be allowed to deduct the period of his service in the Armed Forces of GOI from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy according to government instructions, by more than three years he shall be deemed to satisfied the conditions regarding age limit.
- iv. In case of candidates who are already in Government Service, the eligibility age will be relax able up to 45 years of age as on 01.04.2018.
- v. The applicant will ensure that he/she rightly ticks the category for which application has been made. No further change in category would be allowed at any stage.

### **Application Fee**

- (i) Interested candidates who wish to apply for the said post (s) must apply online in the prescribed procedure available on our website [www.puda.gov.in](http://www.puda.gov.in) along with an Application Fee as detailed below:
  - a. Fee for General Category candidates : Rs. 1000/- (Non refundable)
  - b. Fee for SC/ST/BC/OPH/Ex Servicemen Category candidates : Rs. 500/- (Non refundable)
- (ii) The requisite application fee should be deposited on line through various payment method in Punjab National Bank heads authorized by PUDA in the accounts of Punjab Urban Planning & Development Authority, S.A.S. Nagar (Mohali).

## **APPLICATION BY GOVERNMENT EMPLOYEES**

All existing Government employees should apply through online along with “**No Objection Certificate**” issued by the competent authority from their concerned department. They will be considered for selection only if their applications are made through proper channel.

## **SERVICE BOND**

Applicant on his selection shall have to execute service bond of three years for sharing the organization. In case of quitting the service during bond period, he/she will have to deposit the entire amount of the left over period.

## **RESERVATION**

- i. Reservation to the posts shall be given as per the provisions of the Punjab Schedule Caste and Backward Class (Reservation in Services) Act 2006 and other policies instructions issued by the State of Punjab from time to time applicable to other categories.
- ii. All applicants who are seeking selection under any category of reservation must specify the category in the online application. While filling the online application form, also submit scanned copies of the requisite certificates on the basis of which reservation to any post is claimed issued by the competent authority as prescribed by the Government of Punjab. In case such scanned documents are not submit with the online applications, the same shall be liable to be rejected without any further intimation to the candidate.
- (iii) In case of candidates seeking reservation under Sportsperson category, the application should be accompanied with sports gradation certificate issued by Director Sports, Punjab in accordance with the latest instructions issued by the Government in this regard.
- (iv) Criteria for selection of candidates from Sportsman Category shall be on the basis of Sports Gradation Certificate.

## **GENERAL CONDITIONS AND IMPORTANT INSTRUCTIONS FOR CANDIDATES:**

- I. The Chief Administrator, PUDA reserves the right to modify the number of posts advertised and to modify or withdraw the recruitment notice without assigning any reason. The decision of the Chief Administrator, PUDA will be absolute and final in this regard.
- II. The candidate has to verify himself/herself before applying that he/she fulfils all the eligibility conditions for the post being applied. Request for change/correction in any particulars in the online Application Form shall not be entertained after submission of application form under any circumstances.
- III. Candidates are not required to send hard copies if their applications.
- IV. Mere applying online or submission of application fee or placement higher in the merit of the written examination shall not entitle him/her for appointment to the post. The selection will be subject to his/her found eligible for the post. Verification of original documents would be done at the time of counseling and joining. The purpose would be to verify different records regarding identification, age, original certificates qualifying examination, state of eligibility, category etc. of the candidate. On failing to establish of any of the documents the candidate will not be considered for recruitment.
- V. Candidates may download and print their E-Admit Cards using their PUDA ID and password. Date of downloading the E-Admit Card shall be displayed on PUDA Website. Admit Cards will not be sent by post.
- VI. if the candidate is unable to download the E-Admit Card from the concerned website, he/she must contact through email ID: [recruitpuda@gmail.com](mailto:recruitpuda@gmail.com). Please quote your PUDA ID while communicating with the office. No telephonic enquiry shall be attended.
- VII. After the conduct of the written test, the answer key will be uploaded on the website for inviting objections to answers, if any.



- VIII. The objection to any answer can be filed by the candidate on the prescribed objection form available on the website within three days from the date of conduct of the written test. The candidate has to provide a relevant documentary proof in the form of book relevant article etc. in support of his/her objection, otherwise the objection shall not be entertained.
- IX. The candidate has to deposit a fee of Rs.500/- per question for any objection raised by him/her (e.g. fee for objections in 2 questions shall be Rs.1000/-). The fee shall be payable in the form of demand draft in favour of PuDA. The filled in objections form alongwith the requisite fee shall be submitted AGM(HR) PUDA Bhawan Sector 62, SAS Nagar, Mohali within three days of the conduct of the written test. No objection shall be received after the prescribed period of three days.
- X. The category wise Merit List would be uploaded on the website, within two weeks of written test.
- XI. PUDA will not be responsible for any consequences arising out of furnishing of incorrect or incomplete details in the application form such application forms are liable to be rejected.
- XII. Candidates are requested to visit our website regularly for updates.
- XIII. No relaxation in age in the prescribed limit is permissible for any category of candidates.
- XIV. No separate intimation would be made, in case the candidates do not give their active email account and Mobile Number.
- XV. The final list of selected candidates shall be displayed on our website after counseling and verification of documents.
- XVI. The last date for registration of online application is ..... by ..... PM.
- XVII. Applicants can obtain copy of rules applicable for the prescribed post from the following link:
- [http://www.puda.gov.in/img/act\\_files/A.pdf](http://www.puda.gov.in/img/act_files/A.pdf)
  - [http://www.puda.gov.in/img/act\\_files/Amendments\\_A.pdf](http://www.puda.gov.in/img/act_files/Amendments_A.pdf)

#### **HOW TO APPLY**

1. Visit the following website of PUDA:  
<http://www.puda.gov.in>
2. Click on the Registration button which is appearing on the left hand side.
3. Click on "New Registration", if you are applying for the first time.
4. After filling the required information in the "New Registration Form", click on "Submit Button" for getting the PUDA ID. Next upload your digital photo and signature and generate.

#### **Date of Examination:**

The exact date of the examination would be intimated separately through an advertisement in the leading newspapers and our website. The applicants are requested to visit our website for any news in this regard.

#### **Examination Centre (s):**

The Examination Centres would be Chandigarh/S.A.S. Nagar (Mohali). Once the Examination Centre is allotted, no request for any change in the examination centre shall be entertained. The candidate shall have to reach the examination centre at his/her own cost and no TA/DA shall be payable by the Authority in this regard.

The Chief Administrator, PUDA reserves the right to modify, alter or withdraw this recruitment notice at any point of time and without assigning any reason.

CHIEF ADMINISTRATOR

**Director, National Institute of Technical Teachers Training & Research,  
Sector 26, Chandigarh**

and

**Chief Administrator, Punjab Urban Planning & Development Authority (PUDA),  
Sector – 62, S.A.S. Nagar (Mohali)**

This agreement is made on the ...<sup>th</sup> day of June, 2018 between the National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh (hereinafter called the institute or NITTTR) as the First Party

and

Punjab Urban Planning & Development Authority (PUDA), Sector – 62, S.A.S. Nagar (Mohali) (hereinafter called as PUDA or Authority) with reference to its Letter No. PUDA-Admin-T/E-6/2018/14958 dated 02-05-2018 as the Second Party.

Whereas, the PUDA intends to avail services by the institute, and  
Whereas, the institute proposes to provide services for conducting the written test for Advertisement issued by the Punjab Urban Planning & Development Authority (PUDA), Punjab in year 2018

Now, therefore, it is hereby agreed between the parties as follows:

**1. Definition and Interpretations**

1.1 The following terms and expressions shall have the following meanings for the purpose of this agreement.

1.1.1 "Agreement" shall mean this agreement made in accordance with the terms of this agreement.

1.1.2 "Party" shall mean either the institute or PUDA.

**2. General Conditions**

2.1 Institute shall charge Rs. 16/- per candidate for inviting online applications. This Includes:

- a) Inviting applications online and maintaining the database of all candidates.
- b) Receipt of applications fee and reconciling the fee deposited by the candidates with the selected bank.
- c) Preparation of list of candidates to be called for written tests.

2.2 Institute shall charge Rs. 275/- (Rupees two hundred seventy five only) per candidate for the conduct of the written test for the various posts. This will include:

- a) Preparation of list of candidates to be called for the written test
- b) Preparation and uploading of online admit cards.
- c) Conduct of written test including printing of Question Papers, OMR sheets, invigilation and Video recording
- d) Evaluation of OMR answer sheets and preparation of result of the test conducted and the merit list category-wise such as General, SC (M&B), SC (Others), BC, Handicapped (OPH), Handicapped (Visual) etc under the signature of Authorized signatory as per the requirement of First Party and handover the same to First Party along with a copy of the complete gazette.

2.3 The Written test shall be conducted at Chandigarh and Mohali only.

2.4 Institute will arrange to re-check the answer booklet (If needed), an amount of Rs. 550/- per booklet (excluding GST @ 18%) shall be charged from the concerned candidate.

2.5 Syllabus for the written test shall be provided by PUDA. The question paper will contain 100 multiple choice questions carrying one mark for each correct answer. One fourth (1/4) mark shall be deducted for each incorrect answer. The total duration of the test will be 90 minutes.

- 2.6 The charges for preparation of question paper (in English and Punjabi) as per the syllabus provided by PUDA will be Rs. 44,000/- per set.
- 2.7 The institute shall charge GST @ 18% extra (or as applicable) on all the payments due to NITTTR, Chandigarh.
- 2.8 After the written test, the answer key shall be uploaded on the website on the next day of the Written test. The candidates shall be given an opportunity to challenge the questions/answer key within three days. After receiving the claims/objections from the candidates along with the documentary proof; an expert committee of NITTTR shall examine the claims and the answer key will be finalized accordingly. The final answer key will be uploaded immediately. The result of the written test will be handed over to PUDA as soon as possible but not later than two weeks from the date of conduct of the written test.
- 2.9 Responsibility of maintaining total secrecy and utmost integrity in conduct of the written test shall lie with NITTTR, Chandigarh. Assured support from designated officials of PUDA in terms of confidentiality and conduct of written test will be provided to the NITTTR.
- 2.10 After the written test, no communication with the candidates will be made by NITTTR, Chandigarh.
- 2.11 The institute will not be party/responsible for any litigation (if any), its charges etc. at any stage in the conduct of the written test and thereafter.
- 2.12 PUDA will release 50% of the total estimated expenditure within 15 days from the signing of agreement between the two parties on receipt of the bill from NITTTR, Chandigarh, in the form of bank draft/local cheque in the name of Director, NITTTR, Chandigarh. The balance payment will be made by the PUDA to the institute after Institute hand over the result of the said written test to PUDA but not later than two weeks of the conduct of the written test. The institute is liable to charge penal interest for any delay in payment beyond a reasonable period @18% per month.
- 2.13 NITTTR, Chandigarh being an educational institute of Government of India and accordingly exempted from TDS, Authority shall not deduct TDS while making any payment in concern with the written test. NITTTR, Chandigarh will provide Form 12C to the Authority for the same.
- 2.14 In case of cancellation/postponement of the written test after finalizing the date of the conduct of the said test due to any eventuality, the Authority shall have to bear the expenditure incurred in terms of arrangements made for the written test / manpower spent, in addition to institute's service charges to the tune of Rupees one lac. In case, the cancellation/postponement of the written test is attributable to the NITTTR, then the Authority shall not be liable for making any such payments.
- 2.15 The written test shall be bilingual, i.e., it shall be conducted in English as well as Punjabi language except the questions of language itself.
- 2.16 The institute will maintain all the records/documents regarding the conduct of the written test (including admit cards, OMR answer sheets, attendance sheet, etc.) for a period of Six months from the date of conduct of the written test.

### **3. Miscellaneous**

- 3.1 Nothing under this agreement shall be construed as establishing or creating between the parties, any relationship of Master and Servant or Principal and Agent between the institute and PUDA.
- 3.2 The institute will not be responsible in any way for any negligence of the PUDA and/or its employees.
- 3.3 The agreement can be modified or altered only on written agreement signed by both the parties.

3.4 Authorized representative of NITTTR, Chandigarh or PUDA shall attend the meetings held in concern with the conduct of exam by Director, NITTTR, Chandigarh or by the Additional Chief Administrator (H.Q).

**4. Arbitration**

In case of any dispute or difference whatsoever (the decision whereof is not herein otherwise provided for) shall arise between the institute and PUDA upon or in relation to or in connection with or arising out of this Agreement, the case shall be referred to for arbitration by the Chief Administrator, PUDA and Director, NITTTR, Chandigarh to a mutually agreed person, who will give written award of the decision to the Parties. The decision of the Arbitrator will be final and binding on both parties. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply to the arbitration proceedings. The venue of the arbitration proceedings shall be at Chandigarh.

In witnesses whereof, the parties have caused this Agreement to be signed and executed on the day, month and the year first above mentioned.

**Signed by**

Professor & Chief Project Coordinator,  
National Institute of Technical Teachers Training & Research,  
Sector 26, Chandigarh

And

Chief Administrator,  
Punjab Urban Planning & Development Authority (PUDA), Sector – 62, S.A.S. Nagar  
(Mohali)

In the presence of  
(Witnesses)

1.

2.

In the presence of  
(Witnesses)

1.

2.

