

### **REQUIRED ON CONTRACT BASIS**

**Name of the office:** Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab.

**Name of the Post, Number of Post, Place of Posting, Qualifications, Experience, Role and Responsibility of the post is as under:**

**State Mission Management Unit (SMMU) likely to be deployed at Chandigarh.**

<b>Name of the Post</b>	<b>Urban Infrastructure Specialist</b>
<b>Number of the Post</b>	01
<b>Place of Posting</b>	Chandigarh
<b>Maximum age limit as on 31.05.2017</b>	45 years
<b>Salary</b>	Rs. 55,000/- Per Month
<b>Education Qualifications &amp; Experience</b>	<ul style="list-style-type: none"><li>• Graduate degree in Engineering from a recognized university.</li><li>• Have a broad range of experience in Urban Infrastructure and a strong background in Public Health Engineering, especially in Water Supply and Sanitation;</li><li>• Have at least 3-5 years of experience in designing and managing municipal infrastructure projects.</li><li>• Be very familiar with the laws and procedures of the Indian municipal environment.</li><li>• Basic knowledge of Computers</li></ul>
<b>Role and Responsibility</b>	<ul style="list-style-type: none"><li>• Support cities in the preparation of Integrated City Plan.</li><li>• Support cities in assessing the status of infrastructure development in the city on a regular basis and provide independent feedback to the Municipal Commissioner.</li><li>• Support cities to ensure adequate provision for operation and maintenance, value for money urban infrastructure creation and overall sustainability.</li><li>• Provide knowledge support including presentation of regional best practices relating to the project management, monitoring quality of construction, good procurement practices, Public Private Partnership (PPP), use of information systems, among others.</li><li>• Any other related activities as assigned by PMIDC.</li></ul>

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<b>Name of the Post</b>	<b>Public Private Partnership (PPP) Specialist</b>
<b>Number of the Post</b>	01
<b>Place of Posting</b>	Chandigarh
<b>Maximum age limit as on 31.05.2017</b>	45 years
<b>Salary</b>	Rs. 55,000/- Per Month
<b>Education Qualifications &amp; Experience</b>	<ul style="list-style-type: none"><li>• Master Degree in Economics, Business and/or other related fields.</li><li>• 3-5 years of professional experience in developing and managing projects on PPP mode.</li><li>• Familiarity with the PPP methodology and framework.</li><li>• Demonstrate familiarity with the formulation, appraisal and approval procedures for PPP projects (including relevant concession agreements, due diligence processes, value for money audits, public sector comparator, etc.)</li><li>• Demonstrate familiarity with complex project agreements, tendering arrangements, detailed legal and contractual agreements, risk management and contingent liability issues and financial analysis of complex project proposals with respect to PPP projects.</li><li>• Basic knowledge of Computers.</li></ul>
<b>Role and Responsibility</b>	<ul style="list-style-type: none"><li>• Support SLNA to develop State PPP plan of action.</li><li>• Support ULBs to appraise project activities for property carrying out of PPP projects.</li><li>• Review and analysis of projects received from ULBs.</li><li>• State wise coordination of PPP Projects implementation.</li><li>• Assist in preparing the pre-feasibility reports for States and ULBs.</li><li>• Help in appointing/ selecting consultants to develop the projects at ULB level.</li><li>• Inspect, visit, review any PPP project</li></ul>

	<p>under implementation in the cities.</p> <ul style="list-style-type: none"> <li>• Awareness Building &amp; Training for relevant State Government Officials on PPP projects.</li> <li>• Any other related activities as assigned by PMIDC.</li> </ul>
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**City Mission Management Unit (CMMU) likely to be deployed at City level.V**

<b>Name of the Post</b>	<b>Urban Infrastructure Specialist</b>
<b>Number of the Post</b>	13 (01 at each station)
<b>Place of Posting</b>	Jalandhar, Hoshiarpur, Batala, Ludhiana, SAS Nagar, Khanna, Barnala, Malerkotla, Bathinda, Ferozepur, Moga, Abohar, Sri Muktsar Sahib.
<b>Maximum age limit as on 31.05.2017</b>	45 years
<b>Salary</b>	Rs. 55,000/- Per Month
<b>Education Qualifications &amp; Experience</b>	<ul style="list-style-type: none"><li>• Graduate degree in Engineering from a recognized university.</li><li>• Have a broad range of experience in Urban Infrastructure and a strong background in Public Health Engineering, especially in Water Supply and Sanitation;</li><li>• Have at least 3-5 years of experience in designing and managing municipal infrastructure projects.</li><li>• Be very familiar with the laws and procedures of the Indian municipal environment.</li><li>• Basic knowledge of Computers</li></ul>
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<b>Name of the Post</b>	<b>Municipal Finance Specialist</b>
<b>Number of the Post</b>	02
<b>Place of Posting</b>	Amritsar & Ludhiana
<b>Maximum age limit as on 31.05.2017</b>	45 years
<b>Salary</b>	Rs. 55,000/- Per Month
<b>Education Qualification &amp; Experience</b>	<ul style="list-style-type: none"><li>• Graduate degree in Finance from recognized university with 3-5 years of experience.</li><li>• Skills to evaluate urban infrastructure investment, and helping city governments to use a range of options for financing projects.</li><li>• Experience to advise and train staff in municipal finance, project finance and resource mobilization, public private partnerships etc.</li><li>• Basic knowledge of Computers.</li></ul>
<b>Roles and Responsibilities</b>	<ul style="list-style-type: none"><li>• Provide technical support and coordinate the work of cities on Integrated City Investment Plans and Financial Operating Plans.</li><li>• Support Capacity Building Specialist to design and implement training and capacity building programme on resource mobilization to State and ULB staff and elected representatives.</li><li>• Support Capacity Building Specialist to prepare specialized training material/modules, process manuals, procedures, toolkits, guidelines and other related activities for undertaking capacity building programmes on financial management.</li><li>• Provide technical guidance to State to prepare policy guidance and notes on municipal finance.</li><li>• Support ULBs to identify finance options available for financing urban infrastructure and leveraging AMRUT funds.</li><li>• Review estimates of detailed economic project costs and identify all project economic benefits in the cities.</li></ul>

	<ul style="list-style-type: none"> <li>• Conduct an affordability analysis and gather information to prepare a sample financial model for the project for ULBs.</li> <li>• Support in the implementation of accounting and user charges reforms.</li> <li>• Any other related activities as assigned by PMIDC.</li> </ul>
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**City Mission Management Unit (CMMU) likely to be deployed at City level.**

<b>Name of the Post</b>	<b>Solid Waste Management Specialist</b>
<b>Number of Post</b>	02
<b>Place of Posting</b>	Amritsar & Ludhiana
<b>Maximum Age limit as on 31.05.2017</b>	45 years
<b>Salary</b>	Rs. 55,000/- Per Month
<b>Education Qualification</b>	<ul style="list-style-type: none"><li>• Environmental Engineering/ Environmental Science with Solid Waste Management. Preference will be given who have the experience in Municipal Solid Waste Management.</li><li>• Ability to assist ULBs to set standards and procedures for ensuring quality and monitoring compliance on SWM.</li><li>• Familiarity with legislative framework of Indian Municipal environment.</li><li>• Prior experience as municipal engineer will be an added advantage.</li><li>• Should have at least 3-5 years experience in urban infrastructure related to solid waste management.</li><li>• Experience of work on multilateral supported projects and at ULB level would be preference.</li><li>• Basic knowledge of Computers.</li></ul>
<b>Roles and Responsibility</b>	<ul style="list-style-type: none"><li>• Review and verify designs and needs analyses of the proposed and ongoing Solid Waste Management Projects.</li><li>• Set monitoring systems for Solid Waste Management Projects including information on the composition and volume of waste generated from domestic and commercial sources as required for the preparation of a Solid Waste Management plan.</li><li>• Provide support on collection and transportation program, including vehicle routing, based on detailed and updated city maps; confirm equipment requirements; and preparation and specifications for tenders.</li><li>• Provide support to cities in carrying out sample survey to assess options for waste reduction and recycling and the demand</li></ul>

	<p>and market for composting.</p> <ul style="list-style-type: none"> <li>• Provide support to cities ascertain the preferred options for collection and willingness to pay for improved waste collection by households and business and determine the potential for private sector participation in waste collection, recycling, transportation and disposal.</li> <li>• Provide support to cities regarding changes in the institutional arrangements for 30 improving collection, transportation and disposal of solid wastes.</li> <li>• Provide support to cities for preparing comprehensive solid waste management plan for the sample ULBs.</li> <li>• Any other related activities as decided by PMIDC and concerned ULBs.</li> </ul>
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