

OFFICE OF THE DISTRICT & SESSIONS JUDGE: HOSHIARPUR

PUBLIC NOTICE

Applications for filling up following post of Clerk on contract basis for Mediation & Conciliation Centre, Hoshiarpur on the following terms and conditions:-

Sr No	Nature of Post	No. of Posts	Pay	Qualifications
1	Clerk (on contract basis)	01 (un-reserved)	Fixed monthly honorarium @ Rs. 10000/- or as admissible from time to time.	Candidates should possess a degree of Bachelor of Arts or Bachelor of Science or equivalent thereto from a recognized university and has passed Matriculation Examination with Punjabi one of the subject and having proficiency in operation of computers (word processing and Spread Sheets).

1. Applications are invited for the above said post on the plain paper with complete bio-data/correspondence address with contact number, if any, alongwith attested testimonials and two latest passport size photographs and the same should reach this office by 15.09.2016 at 5.00 P.M. No application will be entertained thereafter. Incomplete applications will be rejected summarily without any notice.
2. The candidates should be between the age of 18 to 37 years as on 01.01.2016. Relaxation will be given as per instructions of Punjab Govt.
3. Date of test/interview for the post of Clerk on contract basis is 21.09.2016. The candidates should attend this office at 09.30 AM alongwith original testimonials on the date of test/interview.
4. In case of administrative reasons arising later on, the interview/test for the abovesaid post can be cancelled/postponed, this office will not be responsible.
5. No separate letters will be issued with regard to the date of interview.
6. No T.A./D.A. for this purpose will be paid.

*Sd/-*  
(Sunil Kumar Arora)  
District & Sessions Judge,  
Hoshiarpur

Endst.No. 1213/15 - 57/15 Dated:- 24.8.16

Copy forwarded to:

1. All the District & Sessions Judges in the State of Punjab through e-mail with the request to obtain and send the applications along with service record of retrenched/surplus officials, if any, to this office on or before 15.09.2016. If no reply is received from the respective Districts by the said date, it will be presumed that there is no retrenched/surplus employee for the abovesaid posts is available with the Sessions Division.
2. All the Judicial Officers working in this Sessions Division for affixing the copy of public notice on the notice board of their respective courts.
3. The District Employment Generation and Training Officer, District Employment Exchange, Hoshiarpur for sending the list of eligible candidates for the abovesaid leave vacancy on or before 15.09.2016.
4. System Officer of this office to upload this public notice on the official website of this Court.

Daftri of this office to display this notice on the notice board of this court.