



SRI GURU GRANTH SAHIB WORLD UNIVERSITY

FATEHGARH SAHIB - 140406

The University has been set up by SGPC to provide quality education, and to disseminate the teachings of Sri Guru Granth Sahib to the mankind. The University needs the services of deserving and experienced candidates for some Non-Teaching posts.

Advt. 66/2016

Sri Guru Granth Sahib World University
Fatehgarh Sahib (Punjab) - 140406
(Established Under Punjab State Act 20/2008 and Approved by UGC)

Recruitment for Non-Teaching Posts

Applications are invited for the posts of MBBS Doctor (01), Physiotherapy Lab Demonstrator (01), Accounts Clerk (01) and Hostel Attendant (01) upto August 01, 2016 (Monday). The application form and details regarding nature of posts, grade, qualification and experience are available on the University website: www.sggswu.edu.in **Registrar**

Advt. No: 66/2016 **SGPC PROJECT**

Details of Grade, Qualification, Experience and No. of Posts (Advt. No: 66/2016)

Sr. No.	Name of the Post (No. of Posts)	Qualification	Scale of Pay
1.	MBBS doctor (01)	1. MBBS Degree from a recognized University, with minimum 50% marks 2. Must have passed Punjabi at Matric Level 3. Female candidate will be preferred.	Rs. 15600 -39100, GP = Rs.6000/-
2.	Demonstrator for Physiotherapy (01)	(1) Bachelors of Physiotherapy degree from a recognized University with at least 50% marks or its equivalent grade in the UGC seven point scale . (2) Must have passed Punjabi at Matric Level	Rs. 10300 -34800, GP = Rs.3800/-
3.	Accounts Clerk (01)	(1) B.Com degree with at least 50% marks or its equivalent grade in the UGC seven point scale from a recognized University and (2) At least Five Years' experience in handling accounts in a recognized University/Institution of Higher education. OR (1) Graduation in any discipline from a recognized University with at least 50% marks or its equivalent grade in the UGC seven point scale and (2) At least Seven Years' experience in handling accounts in a recognized University/Institution of Higher education. (3) Must have passed Punjabi at Matric Level	Rs. 10300 -34800, GP = Rs.3200/-

4.	Hostel Attendant (01)	(1) Matric from a recognized Board (2) At least 5 years experience in similar capacity in a recognized University/institution of higher education. The relaxation in qualification may be given to the deserving candidates	Rs. 4900-10680, GP = Rs.1300/-
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General Conditions:-

1. All the above posts are of Contractual-cum-Regular nature.
2. All the selected candidates will be appointed on contract basis initially for three years on a consolidated salary which will be equal to the basic pay (minimum in pay band + grade pay). Salary is negotiable for posts at sr. no. 1 and 2.
3. After the contractual period, the candidates will be put on probation for a period of two years on a consolidated salary with 5% increase in salary during contractual period.
4. After five years from the date of joining, the candidates will be entitled to all the allowances as admissible to other employees in their respective pay bands & GP.
5. Relaxation in qualification may be allowed in case of post at sr. no. 4 only.
6. The number of posts may increase or decrease.
7. If the number of candidates for any particular post is large, then a written test may be conducted to short list the candidates for interview.
8. Any application without required certificates/testimonials is liable to be rejected.
9. The University will not be responsible for any postal delay in the submission of applications.
10. The application must be accompanied by a demand draft of Rs. 300/- drawn in favour of Sri Guru Granth Sahib World University, Payable at Fatehgarh Sahib.
11. The Candidates should bring all relevant original certificates and testimonials at the time of interview.
12. Incomplete applications / applications without necessary enclosures or applications without application fee or received after the due date will not be entertained.
13. No correspondence, whatsoever, will be entertained from the candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview or selection.
14. Canvassing in any form will lead to disqualification of that candidate for the post.
15. The decision of the competent authority will be final in the matter of selection.
16. No T.A/D.A will be paid for attending the interview.
17. The candidates already in service should send their application through proper channel.
18. The applications complete in all respects must reach the University on or before August 01, 2016 (05:00 p.m.).

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Registrar