Guru Nanak Dev University, Amritsar
Advertisement No. 4/2016

Online Applications are invited for various non-teaching posts in Guru Nanak Dev University, Amritsar, its Regional Campuses & Constituent Colleges. The **Process of Online Application Registration will start w.e.f. 21.06.2016 upto 05.07.2016. Last Date for submitting Hard Copy of Online Application Form is 18.07.2016.** For further details visit **University Website: http://www.gndu.ac.in.**

Amritsar   **REGISTRAR**
14.06.2016

GURU NANAK DEV UNIVERSITY, AMRITSAR

(Established by the State Legislature Act No.21 of 1969)
Accredited as "A" grade level by NAAC and awarded "University with Potential for Excellence" status by the UGC

Advertisement No. 4/2016

Online applications are invited from eligible candidates for the following non-teachings posts. Candidates are required to apply only online through Guru Nanak Dev University, Amritsar website www.gndu.ac.in No other means / mode of application (through post, email, fax, deposit of CV etc.) will be accepted:-

IMPORTANT DATES FOR THE CANDIDATES

CANDIDATES IN THEIR OWN INTEREST ARE ADVISED NOT TO WAIT UNTIL THE LAST DATE AND TIME TO SUBMIT THEIR APPLICATIONS. GNDU SHALL NOT BE RESPONSIBLE IF CANDIDATES ARE NOT ABLE TO SUBMIT THEIR APPLICATIONS DUE TO THE LAST MINUTE RUSH.

Important Dates:

Opening Date for On-Line Registration of Applications	:	**21/06/2016**
Last date for On-Line Registration	:	**05/07/2016**
Last date to Generate Bank Slip	:	**05/07/2016**
Last date for depositing application fee at State Bank of Patiala (SBOP)	:	**07/07/2016**
Last date to Print Application Form (after depositing Fee in Bank)	:	**11/07/2016**
Last date for submitting the hard copy/print out of online application and supported documents to the **Registrar, Guru Nanak Dev University, Amritsar-143005 (Pb.)**	:	**18/07/2016**

Details of Posts

Non Teaching Posts:

1. **Staff Nurse (University Health Centre**) -3 (Gen-1, SC-2)
   (Pay Scale Rs**.**10300-34800+4600 GP) (*)
2. **Staff Nurse (For Girls Hostel) (Female)-1** (#)
   (Pay Scale Rs**.**10300-34800+4600 GP) (*)
3. **Multipurpose Health Worker (University Health Centre) -1**
   (Pay Scale:-10300-34800+3200 GP) (*)
4. **Physiotherapist (Clinical), Deptt. of Sports, Medicine & Physiotherapy -1**
   (Pay Scale:- 10300-34800+3200 GP) (*)
5. **Coaches (Deptt. Of Physical Education (AT))** (Pay Scale: Rs**.**10300-34800+ 3800 GP) (*) :
   Volleyball -1, Football-1, Judo-1, Cycling-1, Archery-1, Kho-Kho/Kabaddi -1(SC), Fencing-1(SC)
6. **Clerk - Cum Junior Data Entry Operators,** (Pay Scale:- 10300-34800+3200 GP)(*) :
   Main Campus Amritsar -23(General-11, Gen Ex-Servicemen-7, SC Ex-Servicemen-4, Blind/Partialy blind-1)
   Guru Nanak Dev University Regional Campus, Sathiala - 1(SC- Ex-Servicemen)
   Guru Nanak Dev University, Regional campus Sultanpur Lodhi -1 (Ex- serviceman)
   Guru Nanak Dev University College Patti-1
   ASSM College Mukandpur—1 (SC Ex- Servicemen)
7. **Accounts Clerk (Pay Scale :- 10300-34800+3200 GP) (*) :-**
   Bebe Nanaki University College, Mithra -1
   Guru Nanak Dev University College, Chungh - 1
   Guru Nanak Dev University College, Narote Jaimal Singh - 1
   Guru Nanak Dev University College, Verka - 1
   Guru Nanak Dev University College, Patti - 1
   SGTB College, Sathiala - 1

8. **Junior Technicians** (Pay Scale: Rs. 10300-34800+3200 GP): (*)

> *Psychology Deptt.-1*
> *Computer Engg. & Technology Deptt.-2(SC- Balmiki/ Mazbhi Sikh-1, Other SC-1)*
> *Electronics Technology Deptt.-2(Gen-1, SC-1)*
> *Architecture Deptt. – 1(SC)*
> *Chemistry Deptt. –8(Gen- 4, SC Balmiki/ Mazbhi Sikh-1, Other SC-1, Ex-Servicemen-1, PWD-1)*
> *University Industry Linkage Programme-1*
> *Physics Deptt.-3(Gen-1, SC-1, BC-1)*
> *Food Science & Technology Deptt. –5(Gen-3,SC - Balmiki/ Mazbhi Sikh-1, Other SC-1)*
> *Bio-Technology Dept.-1*
> *Botanical & Environmental Sciences Deptt.-1(SC)*
> *Human Genetics Deptt.-4(Gen-3, SC-1)*
> *Microbiology Deptt.-1*
> *Molecular Biology & Bio Chemistry Deptt.-1(SC)*
> *Zoology Deptt.-1*
> *Pharmaceutical Sciences Deptt.-1(SC)*
> *USIC -1*
> *Computer Science & Engg, (*Guru Nanak Dev University, Regional Campus Jalandhar)-*1(SC)*
> *Civil Engineering, (*Guru Nanak Dev University, Regional Campus Sultanpur Lodhi)-*1*
> *Computer (*ASSM College, Mukandpur) (Pay 12000/- pm Fixed) – *2 (Gen-1, SC-1)*
> **GURU NANAK DEV UNIVERSITY, REGIONAL CAMPUS, GURDASPUR**
> *Central Office & Library -2(Gen-1, SC-1)*
> *Electronics-1*
> *Computer Science & Engg-1* (SC)
> **GURU NANAK DEV UNIVERSITY, REGIONAL CAMPUS SATHIALA**
> *Electronics & Communication Engineering -2 (Gen-1, SC-1)*
> *Mechanical Engineering -1*
> *Civil Engineering-2 (Gen-1, SC-1)*
> **SRI GURU TEG BAHADUR COLLEGE, SATHIALA LOCATED AT SATHIALA**
> *Physics-1*
> *Chemistry-1*

9. **Pump Driver-4 (**Gen-1, SC Balmiki/ Mazbhi Sikh-1, Other SC-1, BC-1)
(Pay Scale:- 5910-20200+1900 GP)(*)

10. **Foreman (Public Health) Construction Deptt. -1**
(Pay Scale:- 5910-20200+2800)(GP)(*)

11. **Watch & Ward Supervisor (Security Dept.) -2(Gen 1, SC-1)**
(Pay Scale:- 5910-20200+1900 GP)(**)

12. *Life Saver-1*
(Pay Scale:-5910-20200+1900 GP)(*)

(*) Appointed candidates **will be paid the salary** **as per Notifications No.7/204/2012-4FP 1/66, dated 15.1.2015 of Govt. of Punjab Department of Finance (Finance Personnel-I Branch) Chandigarh.** (Copy of notification available at University **Website : http://www.gndu.ac.in** .)

(#) Salary of the person on this post shall be charged from the Revolving Fund of the Girls Hostel.

Note: -

1. Copy of Circular containing detailed instructions, qualifications, etc. for the posts, is available only at the University **Website: http://www.gndu.ac.in**.

2. Candidates are required to apply only online through Guru Nanak Dev University, Amritsar website www.gndu.ac.in No other means / mode of application (through post, email, fax, deposit of CV etc.) will be accepted.

Applicants are required to take TWO printouts of the Online Application Form. Affix the same passport size photograph (which was uploaded with the online form) on it and **SEND a COPY to 'THE REGISTRAR, GURU NANAK DEV UNIVERSITY, AMRITSAR-143005', PUNJAB along with self attested copies of all the certificates of Educational/ Professional QUALIFICATIONS (DEGREES AND DMC'S WITH CONVERSION FORMULA OF CGPA/OGPA), EXPERIENCE CERTIFICATE, RESERVE CATEGORY CERTIFICATE (**Reservation certificate issued by the competent authority as a proof of claiming the reserve category as made in the online application form **) AND BANK CHALLAN, etc** and keep the 2ⁿᵈ copy with him/her.

3. Candidates must have a valid Email-ID. It should be kept active during the recruitment process. Candidates should keep checking the Inbox or even the Spam box of his/her Email Id regularly during the recruitment process as the **University** may send any important intimations about written test etc. on the University Website and/or through email. Candidates should also check the University website regarding any updates during the recruitment process.

4. Candidates should take utmost care to furnish the correct details while filling in the online application. Any mistake committed by the candidates shall be his/her sole responsibility.

5. The candidates should ensure the completion of all the steps of the registration process and depositing of application fee in any branch of State Bank of Patiala by the stipulated date and time given in the detailed advertisement.

6. **Based on the category in which candidates intend to apply, the following Fees will have to be paid :**

a.	SC/ST/PWD	:	Rs.400
b.	All other categories (including General)	:	Rs.800

7. The candidate should deposit the requisite application fee by presenting the bank challan printed after registration to any branch of State Bank of Patiala on all bank working days (after one working day from date of Bank Slip Printing). After accepting the application fee, the Bank will return one copy of bank challan to the candidates as a token of receipt. The copy of challan will contain a journal number & date of transaction.

8. Candidates are advised to keep with them the copy of the bank challan as a token of remittance of fee for future reference. A Candidate needs to Register Only once by filling Registration Form, even if he/she wishes to apply for job in more than one post/ department/ station.

9. Please scan your Photograph and Signatures form individually and save them individually in JPEG format. The size of any of these individual images should not exceed 50 kb photograph and 30 kb of signature, otherwise you will not be able to submit your online application.

10. Please keep following details ready with you before clicking on the registration button for starting your online application:-
    a. Personal details including Date of Birth and Nationality
    b. Mobile Number
    c. Valid Email ID
    d. Reservation Category Details
    e. Percentage of your Educational Qualification starting from Matriculation examinations to onwards.(Please calculate percentage from CGPA/OGPA in advance).
    f. Soft Copies of scanned Photograph and Signatures.

11. Candidates should check their Email account for updates. GNDU will not be responsible for any loss of Email sent, due to invalid/wrong Email Id provided by the candidates or for delay/ non receipt of information if a candidate fails to access his/her email/website in time. Candidates are requested in their own interest to remain in touch with the University website www.gndu.ac.in. Issuance of notifications in the newspaper is not obligatory on the part of the university.

12**.** Application once submitted will not be allowed to withdraw and application fees once paid shall not be refunded under any circumstances neither it shall be held reserve for any other recruitment or selection process in future. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.

13. **Persons already in service must apply online like other candidates and send the hard copy of application through their employer. All those candidates working in organizations/institutions including affiliated colleges of the university may be allowed to appear in interview without No Objection Certificate with the condition that in case the candidate is selected, no extension in joining time will be allowed. Such candidates are required to give an undertaking on the format available on university website: www.gndu.ac.in. All such candidates will be given standard joining time i.e. one month from the issuance of appointment letter.**

14. The candidates are required to apply separately for each post earmarked for each Deptt. / Station.

15. **Incomplete applications in any respect or hard copy of application received after the due date will not be entertained.**

16. University reserves the right to fill or not to fill up the posts and to call only suitable number of candidates for interview/counseling.

17. The number of posts can be increased or decreased.

18. Bio-Data of any candidate can be placed before the Selection Committee.

19. Written and/ or Practical Test may be held wherever necessary.

20. Candidates claiming Backward Class Category will have to submit the photocopy of their latest valid BC certificate issued by the competent authority.
21. Wards/ Wife of Ex-servicemen can apply under Ex-servicemen category.
22. Ex-servicemen or Lineal Descendent of Ex-Servicemen **(LDESM), <u>who have domicile of Punjab</u>,** are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare officer/ District Sainik Welfare officer of their respective district in support of their category.
23. The lineal descendents of the Ex-Servicemen can apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. Their candidature will be considered only if sufficient numbers of Ex-Servicemen candidates' are not available in the Ex-Servicemen category. In case sufficient numbers of Ex- servicemen are available, then LDESM shall be treated as General Category candidates.
24. Mere applying and satisfying the essential/ minimum qualification required for a post and to qualify the written and/or practical test does not entitle the candidate any right of appointment.
25. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine background and has suppressed the said information, his/her services shall be terminated forthwith.
26. Reservation Policy for direct recruitment will be followed as per instructions issued by the Govt. of Punjab and adopted by this university. The benefits of reservation policy will be given to the residence of Punjab State only. The SC/ST/OBC/PWD, etc candidates are required to attach the relevant certificate issued by the competent authority as a proof of claiming the reserve category as made in the online application form.
27. The candidature of the candidate for reserve category will be considered only for the category he/ she has applied online. Under No Circumstances, reserve category of the candidate will be changed. No request in this regard will be entertained.
28. Canvassing in any form will lead to cancellation of candidature.
29. Any dispute with regard to the selection/recruitment process will be subject to the courts/tribunals having Jurisdiction of Amritsar.
30. For any enquiry regarding online application form, please contact Phone No.7347237061, 9464985500 (For Technical Enquiry regarding filling online application form) and 9872227323 (For General Enquiry regarding advertisement) Timing : 9.00 A.M. to 5.00 P.M. in working days.

Amritsar   **REGISTRAR**
14.06.2016

GURU NANAK DEV UNIVERSITY, AMRITSAR
(Established by the State Legislature Act No.21 of 1969)
Accredited as "A" grade level by NAAC and awarded "University with Potential for Excellence" status by the UGC

Advertisement No.4/2016

Circular containing detailed instructions, qualifications, etc. relating to **Advt. No.4/2016.**

1. **Staff Nurse (University Health Centre**) -3 (Gen-1, SC-2)
   (Pay Scale Rs**.**10300-34800+4600 GP)(*)
   Qualifications:
   1) Bachelor's Degree in General Nursing with 2 years experience in Health Centres of Govt./Semi Govt.   Bodies./ Corporation/ Autonomous bodies/ Hospital of repute having atleast 50 beds.

      OR

      Diploma in General Nursing after 10+2 with 5 years experience in Health Centres of Govt./Semi Govt. Bodies/ Corporation/ Autonomous bodies/ Hospital of repute having atleast 50 beds.

      OR

      Diploma in General Nursing after Matriculation with 8 years experience in Health Centres of Govt./Semi Govt. Bodies/ Corporation/ Autonomous bodies/ Hospital of repute having atleast 50 beds.
   2)   Knowledge of Punjabi upto Matric standard is essential.
   3)   Job is residential in nature and stay on the campus is mandatory.

2. **Staff Nurse (For Girls Hostel)(Female)-1**
   (Pay Scale Rs**.** 10300-34800+4600 GP) (*)(#)
   Qualifications:
   1) Bachelor's Degree in General Nursing with 2 years experience in Health Centres of Govt./Semi Govt. Bodies./ Corporation/ Autonomous bodies/ Hospital of repute having atleast 50 beds.

      OR

      Diploma in General Nursing after 10+2 with 5 years experience in Health Centres of Govt./Semi Govt. Bodies/ Corporation/ Autonomous bodies/ Hospital of repute having atleast 50 beds.

      OR

      Diploma in General Nursing after Matriculation with 8 years experience in Health Centres of Govt./Semi Govt. Bodies/ Corporation/ Autonomous bodies/ Hospital of repute having atleast 50 beds.
   2) Knowledge of Punjabi upto Matric standard is essential.
   3) Job is residential in nature and stay on the campus is mandatory.

3. **Multipurpose Health Worker (University Health Centre)-1**
   (Pay Scale:- 10300-34800+3200)(*)
   Qualifications :-
   1. Diploma in Multipurpose health worker after 10+2 with 3 years experience in Health Centres of Govt./Semi. Govt./ Bodies / Corporation / Autonomous Bodies / Hospital of repute having atleast 50 beds.

      OR

      Diploma in Multipurpose health worker after Matriculation with 5 years experience in Health Centres of Govt./Semi. Govt./ Bodies / Corporation / Autonomous Bodies / Hospital of repute having atleast 50 beds.
   2. Knowledge of Punjabi upto Matric standard is essential
   3. Job is residential in nature and stay on the campus is mandatory.

4. **Physiotherapist (Clinical)-1 (Deptt. of Sports, Medicine & Physiotherapy)**
(Pay Scale:- 10300-34800+3200 GP)(*)
   Qualifications:-
   1. Master Degree in Physiotherapy atleast 50% marks.
                            OR
    Bachelor degree in physiotherapy from a recognized Institute/ University with 55% marks.
   2. Punjabi upto Matric standard is essential.

5. **Coaches (Deptt. Of Physical Education (AT))** (Pay Scale: Rs**.**10300-34800+ 3800 GP)(*):
Volleyball-1,Football-1,Judo-1,Cycling-1, Archery-1,Kho-Kho/Kabaddi-1(SC), Fencing- 1(SC)
   Qualifications :-
   1) Bachelor's Degree in Physical Education with Diploma in Coaching from NIS in the respective game and participation in Inter-University/Senior National/ Federation Cup tournament.
                            OR
   BA with Post Graduate Diploma in Physical Education. Diploma in Coaching from NIS in the respective game and participation in Inter-University/Senior National/ Federation Cup tournament.
                            OR
   MA in Physical Education/M.P.Ed with Diploma in Coaching from NIS in the respective game and participation in Inter-University/Senior National/ Federation Cup tournament.
                            OR
   A Very outstanding sportsperson with Bachelor's degree in any discipline and having participated in Olympic Games or upto third position holder in World Cup/Commonwealth Games/Asian Games or Arjuna Award or Daronacharya award or Rajiv Gandhi Khel Ratna Award or having Coached and accompanied the Indian team as its coach in his/her game/ sport for international competition or having produced international players.
   2) Must have Passed Punjabi Language upto Matric Standard .

6. **Clerk-Cum Junior Data Entry Operator-23 (Gen-11, Gen Ex-Servicemen-7, SC Ex-Servicemen- 4, Blind/ Partially Blind-1)**   (Pay Scale:- 10300-34800+3200 GP)(*)
          Guru Nanak Dev University Regional Campus, Sathiala - 1(SC- Ex-Servicemen)
          Guru Nanak Dev University, Regional campus Sultanpur Lodhi -1 (Ex- serviceman)
          Guru Nanak Dev University College Patti-1
          ASSM College Mukandpur—1 (SC Ex- Serviceman)
   Qualifications:
   1. BCA/B.Sc(IT)/B.Sc. Computer Science/ B.Sc. Economics or B.A/B.Sc. or any other examination equivalent thereto, with Computer Science as an elective subject, with atleast 50% marks.
                    OR
   Graduate with 50% marks and PGDCA from GNDU or equivalent thereto.
   2. Knowledge of Punjabi upto Matric standard.

7. **Accounts Clerks** (Pay Scale:- 10300-34800+3200 GP)(*) :
          Bebe Nanaki University College, Mithra -1
          Guru Nanak Dev University College, Chungh - 1
          Guru Nanak Dev University College, Narote Jaimal Singh - 1
          Guru Nanak Dev University College, Verka - 1
          Guru Nanak Dev University College, Patti - 1
          SGTB College, Sathiala - 1
   Qualifications :
   1. B.Com with 50% Marks .
   2. Punjabi Upto Matric Level.
   3. Basic Knowledge of Computer .
   • Candidates having CA/CA- inter will be given preference.

8. **Junior Technicians** (Pay Scale: Rs. 10300-34800+3200 GP)(*):
          Food Science & Technology Deptt. – 5 (Gen-3, SC- Balmiki/ Mzabhi Sikh-1, Other SC-1)
          Electronics Technology-2(Gen-1, SC-1)
          Microbiology Dept-1
          Botanical & Environmental Sciences-1(SC)

Molecular Biology & Bio Chemistry-1 (SC)
Physics-3(Gen-1, SC-1, BC-1)
Zoology Deptt. -1
University Industry Linkage Program – 1
USIC -1

Qualifications:
1)   B.Sc.

                    OR

        Three years diploma in the relevant subject from a recognized institution.
2)   Punjabi upto Matric Standard is essential.

Architecture Deptt. – 1(SC)

Qualifications
1)   B.Sc.(Computer Science)/ Bachelor of Design with atleast 50% marks from a recognized
        Institute / University.

                    OR

        Diploma in Architectural Assistantship/ Diploma in Civil Engineering with atleast 50%
        marks from a recognized Institute/ University.
2)   Punjabi upto Matric Standard is essential.
        Note :- Preference will be given to the candidates with the knowledge of Auto Cad Software .

Human Genetics-4(Gen-3, SC-1)

Qualifications
1.   B.Sc(Medical)/ B.Sc.(Medical Laboratory Technology).

                    OR

        Three years diploma in Medical Laboratory Technology with two years work experience.
2.   Punjabi upto Matric Standard is essential.

Computer Engg & Technology -2(SC-Balmiki/ Mazbhi Sikh-1, Other SC-1)

Qualifications:
    1)   BCA/B.Sc.(IT)/B.Sc Computer Science/B.Sc. Economics or equivalent thereto or
            BA/B.Sc.with Computer Science as an elective Subject, with atleast 50% marks.

                    OR

         Post Graduate/Graduate with 50% marks and PGDCA from GNDU or equivalent
         thereof.
2)   Punjabi upto Matric standard is essential.

Bio-Technology Dept.-1

Qualifications:
1.   B.Sc. in any of the subject in Life Sciences with at least 50% marks and PGDCA from
        GNDU or equivalent thereof.

                    OR

        B.Sc. in Bioinformatics with atleast 50% marks.
2.   Panjabi upto Matric Standard.

Psychology-1

Qualifications:-
1.   BA with subject of Psychology (atleast 2nd Division)
                            OR
        Master in Psychology with 2nd Division .
2.   Punjabi Upto standard is essential.

Chemistry Deptt. –8 (Gen-4,SC-Balmiki/ Mazbhi Sikh-1, Other SC-1, Ex-Serviceman-1, PWD-1)

Qualifications:-
1.   B.Sc Medical/ Non Medical with chemistry as one of the major subject.
2.   Punjabi upto Matric standard is essential.

Pharmaceutical Sciences-1(SC)

Qualifications:-
1. B.Sc.

   Or

   Two Years Diploma in Pharmacy for the Department of Pharmaceutical Sciences from a recognized institution.
2. Punjabi upto Matric standard is essential.

GURU NANAK DEV UNIVERSITY, REGIONAL CAMPUS JALANDHAR

Junior Technicians (Pay Scale: Rs. 10300-34800+3200 GP)(*):
Computer Science & Engg-1 *(SC)*

Qualifications:
1) BCA/B.Sc.(IT)/B.Sc Computer Science/B.Sc. Economics or equivalent thereto or BA/B.Sc.with Computer Science as an elective Subject, with atleast 50% marks.

   OR

   Post Graduate/Graduate with 50% marks and PGDCA from GNDU or equivalent thereof.
2) Punjabi upto Matric standard is essential.

GURU NANAK DEV UNIVERSITY REGIONAL CAMPUS SULTANPUR LODHI

Junior Technician (Pay Scale:- 10300-34800+3200 GP)
Civil Engineering-1

Qualifications:
1) B.Sc.

   OR

   Three years diploma in the relevant subject from a recognized institution.
2) Punjabi upto Matric Standard is essential.

AMARDEEP SINGH SENIOR SECONDARY COLLEGE MUKANDPUR

Junior Technician(Pay 12000/-pm Fixed)
Computer -2 (Gen-1, SC-1)

Qualifications:
1) BCA/B.Sc.(IT)/B.Sc Computer Science/B.Sc. Economics or equivalent thereto or BA/B.Sc.with Computer Science as an elective Subject, with atleast 50% marks.

   OR

   Post Graduate/Graduate with 50% marks and PGDCA from GNDU or equivalent thereof.
2) Punjabi upto Matric standard is essential.

GURU NANAK DEV UNIVERSITY, REGIONAL CAMPUS GURDASPUR

Junior Technicians (Pay Scale: Rs. 10300-34800+3200 GP)(*):
Central Office & Library-2(Gen-1, SC-1)
Electronics-1

Qualifications:
1) B.Sc.

   OR

   Three years diploma in the relevant subject from a recognized institution.
2) Punjabi upto Matric Standard is essential.

Computer Science & Engg-1(SC)

Qualifications:
1) BCA/B.Sc.(IT)/B.Sc Computer Science/B.Sc. Economics or equivalent thereto or BA/B.Sc.with Computer Science as an elective Subject, with atleast 50% marks.

   OR

   Post Graduate/Graduate with 50% marks and PGDCA from GNDU or equivalent thereof.
2) Punjabi upto Matric standard is essential.

GURU NANAK DEV UNIVERSITY REGIONAL CAMPUS SATHIALA

Junior Technician (Pay Scale:- 10300-34800+3200 GP)
Electronics & Communication Engineering -2 (Gen-1,SC-1)
Mechanical Engineering-1
Civil Engineering-2(Gen-1, SC-1)

Qualifications:
1)   B.Sc.
    OR
    Three years diploma in the relevant subject from a recognized institution.
2)   Punjabi upto Matric Standard is essential.

Sri Guru Teg Bahadur College ,Sathiala

Junior Technician (Pay Scale:- 10300-34800+3200 GP)
Physics-1

Qualifications:
1)   B.Sc.
    OR
    Three years diploma in the relevant subject from a recognized institution.
2)   Punjabi upto Matric Standard is essential.

Chemistry-1

Qualifications:-
1. B.Sc. Medical/ Non Medical with chemistry as one of the major subject.
2. Punjabi upto Matric standard is essential.

9.   **Pump Driver-4** *(Gen-1, SC Balmiki/ Mazbhi Sikh-1, Other SC-1, BC-1)*
    (Pay Scale:- 5910-20200+1900 GP)(*)

Qualifications:-
1.   Matric with Punjabi.
2.   Certificate Course from I.T.I. or any other recognized institution in the trade of Machinist/ Electrician / Wireman. Preferences will be given to the candidates holding diploma in Mechanical / Electrical Engineering.
3.   Shall have to clear Trade Test and/or viva voce.

10. **Foreman (Public Health) Construction Deptt.-1**
    (Pay Scale:- 5910-20200+2800)(GP)(*)

Qualifications:-
1. Matric with Punjabi.
2. Three year diploma in Civil Engineering.
3. Five Years practical experience in a Govt./ Semi Govt. Bodies/ University/ Board/ Autonomous body/Firm of repute .
4.   Shall have to clear Trade Test and /or viva voce.

11. **Watch & Ward Supervisor (Security Dept.)-2 (Gen-1, SC-1)**
    (Pay Scale:- 5910-20200+1900 GP) (*)

Qualifications:
1)   Ex- Junior Commissioned Officer, not below the rank of a Subedar-Major or a retired Police Officer not below the rank of an Inspector. These qualifications may be relaxed to the rank of a Subedar for inservice candidates with atleast two years experience in the University.
2)   Punjabi upto Matric standard is essential.

12.   **Life Saver-1**
(Pay Scale:-5910-20200+1900 GP)(*)
Qualifications:-
1. Must have passed atleast 10+2 from any of the recognized educational boards.
2. Must have Participated in State / National level competitions in swimming.
3. Must have minimum of two years experience in life saving.
4. Knowledge of Punjabi upto Matric standard is essential.

(*)   Appointed candidates **will be paid the salary as per Notifications No.7/204/2012-4FP 1/66, dated 15.1.2015 of Govt. of Punjab Department of Finance (Finance Personnel-I Branch) Chandigarh.** (Copy of notification available at University **Website : http://www.gndu.ac.in** .)

 (#)   Salary of person working on this post shall be charged from the revolving fund of the Girls Hostel.

Note: -
1.   Copy of Circular containing detailed instructions, qualifications, etc. for the posts, is available only at the University **Website: http://www.gndu.ac.in**.
2.   Candidates are required to apply only online through Guru Nanak Dev University, Amritsar website www.gndu.ac.in No other means / mode of application (through post, email, fax, deposit of CV etc.) will be accepted.
    Applicants are required to take TWO printouts of the Online Application Form. Affix the same passport size photograph (which was uploaded with the online form) on it and **SEND a COPY to 'THE REGISTRAR, GURU NANAK DEV UNIVERSITY, AMRITSAR-143005', PUNJAB along with self attested copies of all the certificates of Educational/ Professional QUALIFICATIONS (DEGREES AND DMC'S WITH CONVERSION FORMULA OF CGPA/OGPA), EXPERIENCE CERTIFICATE, RESERVE CATEGORY CERTIFICATE (**Reservation certificate issued by the competent authority as a proof of claiming the reserve category as made in the online application form **) AND BANK CHALLAN, etc** and keep the 2nd copy with him/her.
3.   Candidates must have a valid Email-ID. It should be kept active during the recruitment process. Candidates should keep checking the Inbox or even the Spam box of his/her Email Id regularly during the recruitment process as the **University** may send any important intimations about written test etc. on the University Website and/or through email. Candidates should also check the University website regarding any updates during the recruitment process.
4.   Candidates should take utmost care to furnish the correct details while filling in the online application. Any mistake committed by the candidates shall be his/her sole responsibility.
5.   The candidates should ensure the completion of all the steps of the registration process and depositing of application fee in any branch of State Bank of Patiala by the stipulated date and time given in the detailed advertisement.
6.   **Based on the category in which candidates intend to apply, the following Fees will have to be paid :**

a.	SC/ST/PWD	:	Rs.400
b.	All other categories (including General)	:	Rs.800

7.   The candidate should deposit the requisite application fee by presenting the bank challan printed after registration to any branch of State Bank of Patiala on all bank working days (after one working day from date of Bank Slip Printing). After accepting the application fee, the Bank will return one copy of bank challan to the candidates as a token of receipt. The copy of challan will contain a journal number & date of transaction.
8.   Candidates are advised to keep with them the copy of the bank challan as a token of remittance of fee for future reference. A Candidate needs to Register Only once by filling Registration Form, even if he/she wishes to apply for job in more than one post/ department/ station.
9.   Please scan your Photograph and Signatures form individually and save them individually in JPEG format. The size of any of these individual images should not exceed 50 kb photograph and 30 kb of signature, otherwise you will not be able to submit your online application.
10.   Please keep following details ready with you before clicking on the registration button for starting your online application:-
        a.   Personal details including Date of Birth and Nationality
        b.   Mobile Number
        c.   Valid Email ID
        d.   Reservation Category Details
        e.   Percentage of your Educational Qualification starting from Matriculation examinations to onwards.(Please calculate percentage from CGPA/OGPA in advance).
        f.   Soft Copies of scanned Photograph and Signatures.
11.   Candidates should check their Email account for updates. GNDU will not be responsible for any loss of Email sent, due to invalid/wrong Email Id provided by the candidates or for delay/ non receipt of information if a candidate fails

to access his/her email/website in time. Candidates are requested in their own interest to remain in touch with the University website www.gndu.ac.in. Issuance of notifications in the newspaper is not obligatory on the part of the university.

12. Application once submitted will not be allowed to withdraw and application fees once paid shall not be refunded under any circumstances neither it shall be held reserve for any other recruitment or selection process in future. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.

13. **Persons already in service must apply online like other candidates and send the hard copy of application through their employer. All those candidates working in organizations/institutions including affiliated colleges of the university may be allowed to appear in interview without No Objection Certificate with the condition that in case the candidate is selected, no extension in joining time will be allowed. Such candidates are required to give an undertaking on the format available on university website: www.gndu.ac.in. All such candidates will be given standard joining time i.e. one month from the issuance of appointment letter.**

14. The candidates are required to apply separately for each post earmarked for each Deptt. / Station.

15. **Incomplete applications in any respect or hard copy of application received after the due date will not be entertained.**

16. University reserves the right to fill or not to fill up the posts and to call only suitable number of candidates for interview/counseling.

17. The number of posts can be increased or decreased.

18. Bio-Data of any candidate can be placed before the Selection Committee.

19. Written and/ or Practical Test may be held wherever necessary.

20. Candidates claiming Backward Class Category will have to submit the photocopy of their latest valid BC certificate issued by the competent authority.

21. Wards/ Wife of Ex-servicemen can apply under Ex-servicemen category.

22. Ex-servicemen or Lineal Descendent of Ex-Servicemen **(LDESM), who have domicile of Punjab,** are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare officer/ District Sainik Welfare officer of their respective district in support of their category.

23. The lineal descendents of the Ex-Servicemen can apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. Their candidature will be considered only if sufficient numbers of Ex-Servicemen candidates' are not available in the Ex-Servicemen category. In case sufficient numbers of Ex- servicemen are available, then LDESM shall be treated as General Category candidates.

24. Mere applying and satisfying the essential/ minimum qualification required for a post and to qualify the written and/or practical test does not entitle the candidate any right of appointment.

25. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine background and has suppressed the said information, his/her services shall be terminated forthwith.

26. Reservation Policy for direct recruitment will be followed as per instructions issued by the Govt. of Punjab and adopted by this university. The benefits of reservation policy will be given to the residence of Punjab State only. The SC/ST/OBC/PWD, etc candidates are required to attach the relevant certificate issued by the competent authority as a proof of claiming the reserve category as made in the online application form.

27. The candidature of the candidate for reserve category will be considered only for the category he/ she has applied online. Under No Circumstances, reserve category of the candidate will be changed. No request in this regard will be entertained.

28. Canvassing in any form will lead to cancellation of candidature.

29. Any dispute with regard to the selection/recruitment process will be subject to the courts/tribunals having Jurisdiction of Amritsar.

30. For any enquiry regarding online application form, please contact Phone No.7347237061, 9464985500 (For Technical Enquiry regarding filling online application form) and 9872227323 (For General Enquiry regarding advertisement) Timing : 9.00 A.M. to 5.00 P.M. in working days.

Amritsar   **REGISTRAR**
14.06.2016