

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY BATHINDA

DETAIL OF POSTS

Sr. No.	Name of Post	No. of Posts	Qualifications & Pay
1.	Director. Training & Placement	01(General)	(i) Qualification: Preferably MBA/Equivalent from Tier 1/Premier Management Colleges with basic degree preferably in Engg. branch with corporate/relevant experience of 10 years or above in Marketing/HR/Placement & Placement. (ii) Salary: Minimum Rs.1.5 lac and negotiable commensurate with the experience. (iii) He shall have choice of operating from New Delhi or Chandigarh, though his Headquarter shall be at Bathinda.
2.	Public Relation Officer (PRO)	01(General)	(i) Qualification: Master's in Mass Communication with corporate experience in the area of corporate communication of 10 years. (ii) Salary: Minimum of Rs. 75,000/- and negotiable commensurate with the experience.

GENERAL INSTRUCTIONS FOR ALL CANDIDATES:

Candidates will be apply on-line and send by post Print-out hard version of application duly signed.

1. The number of vacancies indicated above may be increased or decreased at the discretion the University.
2. The University reserves the right not to fill any or some of the above posts.
3. Clearly mention conversion formula of CGPA to percentage marks and percentage of Marks in appropriate place.
4. The University will not be responsible for non-receipt/late receipt of application due to postal delay.
5. Incomplete applications will be rejected without entering into any correspondence.
6. Candidates will be eligible only if he/she has degree certificate/Gazette result notification/all original DMCs issued on or before last date of application. Self attested photocopies of all these certificates must be attached with hard copy of application.
7. Any Provisional Certificate for any degree issued prior to Gazette result notification by the University will not be considered.
8. Candidate must paste his/her latest colored passport photograph on the application form.
9. Punjabi upto Matric standard is essential for every non teaching post.
10. **Persons already in service must send their applications through proper channel.**
11. Practical/Written Test will be held wherever felt necessary.
12. Candidates claiming Backward Class Category will submit the photocopy of their latest valid BC certificate issued by the competent authority.
13. Computer Proficiency is essential for the posts mentioned at Sr. No. 01 and 02, a separate test could be conducted for the same.

