

Office of the Director General Labour Bureau
GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
S.C.O. 28-31, Sector 17-A, Chandigarh

Advertisement for contractual appointment in Labour Bureau

Labour Bureau, Chandigarh an attached office of Ministry of Labour & Employment invites applications for its Head Office, Chandigarh from eligible candidates in the prescribed proforma from the citizens of India to fill up the following posts purely on contractual basis initially for a period of three months and likely to extend by one year or completion of the project/work whichever is earlier.

Sl. No.	Category of Post	Consolidated Monthly Fee/ Remuneration to be paid (in Rupees)	Categories –wise distribution of vacancies				
			SC	ST	OBC	UR	Total
1	Junior Consultant	30000.00	-	-	2	1	3
2	Investigator Gr.I	17600.00	1	-	3	3	7
3	Investigator Gr.II	16500.00	2	1	2	2	7
4	Stenographer	12100.00	-	-	1	-	1
Total			3	1	8	6	18

Note:

1. Present place of posting is Chandigarh. However, all the posts carry All India Service Liability (AISL) i.e. the candidate, on selection, may be asked to serve anywhere in the country.
2. The CPI-IW is a time bound activity and the job involves extensive touring with in the country. The applicants are, therefore, advised to keep in mind their physical health condition before applying for the post. The appointee in no case will be excused from field visit/tour on health ground or otherwise.
3. In case of retired Government servants, the consolidated monthly fee/remuneration to be paid will be based on last pay drawn minus pension plus prevalent rates of Dearness Allowance. However, their engagement shall not be considered as a case of re-employment.

Age, Fee, Educational Qualifications & Experience etc.:

Age: For each category of post a candidate must be of minimum 21 years of age. The upper age limit is 65 years on last date of the receipt of applications.

Fee: No fee is required to be paid for applying to any of the posts.

Cat. 1: Junior Consultant

- ❖ Professionals having Masters degree in Economics, Statistics, Mathematics, Computer Science or Information Technology or Commerce, MBA, PGDBA, PGDM or equivalent in relevant field/subject. Persons with M.Phil or additional qualifications with 5 years research experience, published papers and post qualification experience in the relevant field would be preferred.
- ❖ Retired Government employees from posts in Grade pay of Rs. 6600/5400 or equivalent and above & having at least 5/8 years experience respectively in the relevant field would also be eligible for this position.

Cat 2: Investigator Grade-I

- ❖ Persons having a Masters degree in Economics, Mathematics, Statistics, or Commerce or equivalent of a recognized university.
- ❖ Retired Government employees from similar posts in Grade pay of Rs. 4600 and above having at least 5 years experience in the required position would also be eligible for this position.

Cat 3: Investigator Grade-II

- ❖ Persons having a Bachelors degree in Economics, Mathematics, Statistics or Commerce or equivalent of a recognized university.
- ❖ Retired Government employees from similar posts in Grade pay of Rs. 4200 and above having at least 3 years experience in the required position would also be eligible for this position.

Cat 4: Stenographer

- ❖ Persons passed 12th Standard or equivalent from a recognized Board/University. Skill in Stenography in English/Hindi at the speed of 80 w.p.m.
- ❖ Retired Government employees from similar posts in Grade pay of Rs. 2800 and above having at least 3 years experience in the required position would also be eligible for this position.

How to Apply:

Interested candidates can download the proforma and submit the filled in proforma through the E-mail id i.e. lb-chd@nic.in on or before 04-01-2016 (5:00 PM).

In case of any difficulty please contact at 0172-2714785/2776056 between 9:00 AM to 5:30 PM on working days.

Proforma

**Application format for appointment as Junior Consultant/ Investigator Grade-I/
Investigator Grade-II/ Stenographer in Labour Bureau**

Post Applied for _____

Paste here recent
unattested passport
size photograph

1. Name (In Block Letters): _____

2. Father's/Husband's Name: _____

3. Sex (Male/Female): _____

4. Date of Birth (DD/MM/YYYY): _____

Age (Years: Months: Days) : _____
(As on 01-01-2016)

5. Nationality: _____

6. Category (SC/ST/OBC/Gen.): _____

7. Mailing address: _____

8. Permanent Address: _____

9. Mobile No.: _____ 10. E-mail ID: _____

11. Educational Qualification (Matriculation onwards):

Sr. No.	Course	Subjects	Name of Degree	Board/ University	Year of Passing	Percentage of marks*

* where Grades are allotted, the percentage of marks be calculated and indicated accordingly

12. Work Experience:

Sr. No.	Organization/ Institute	Designation	No. of Days	Nature of work	Scale of pay / Grade pay

13. Whether Retired from Central/State/U.T. Government (Yes/No): _____
 If yes, then (Name and complete address of organization last worked for)

14. Whether worked earlier /presently working in any scheme of Labour Bureau
 (Yes/No) _____ if yes, then describe

15. Reference:

(i) _____

(ii) _____

Undertaking

I,..... hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled. Further I also declare that I have never been convicted by any court of Law. I also undertake to sign the terms of contract, if selected, for appointment as Junior Consultant/Investigator Grade-I/ Investigator Grade-II/Stenographer, on contract basis before joining my duties.

Date _____

(Signature of the candidate)

Place _____