

Office of the Cantonment Board Jalandhar

Recruitment Notice for Different Posts in Cantt Board, Jalandhar

1. Applications are invited from eligible Indian Citizen / Candidates for the under mention posts in Cantonment Board, Jalandhar Cantt in the pay scales as given below :-

Sr. No.	Name of Post	No. of Posts & Breakup of Post	Pay Band	Minimum Essential Qualification	Mode of Selection	Date of Written Exam/Skill Test & Interview
1.	Pharmacist	01(one) (UR-01)	10300-34800 + 4200/- (GP)	B-Pharmacy/Diploma in Pharmacy from recognized Institute.The applicant must be registered with respective State Pharmacy Council.	Written Test and Interview	Written exam & Interview on 22.11.2015
2.	JBT Teacher	02 (Two) (UR-01 & SC-01)	10300-34800 + 4200/- (GP)	10+2 with Elementary Teacher Training having two years course of Punjab State or from any other State or Union equivalent and recognized by the Punjab Govt.	Written Test and Interview	Written exam on 29.11.2015 & Interview on 30.11.2015
3.	Master/ Mistress	11(Eleven) Sci- 03, Pbi- 02 Math-01, SST-05 (SC-06, OBC-04 & UR- 01)	10300-34800 + 5000/- (GP)	B.A. / B.Sc + B.Ed Having passed Punjabi subject in Matriculation standard are eligible to apply.	Written Test and Interview	Written exam on 29.11.2015 & Interview on 30.11.2015
4.	Peon	03 (Three) (SC-01, OBC-01 & UR-01)	4900-10680 + 1650/- (GP)	Middle Passed & healthy.	Skill test and interview	Skill test on 18.11.2015 & Interview on 19.11.2015
5.	Sweeper	12 (Twelve) (SC-06 & OBC-06) The vacancies may increase/decrease	4900-10680 + 1650/- (GP)	5th Passed & Physically fit.	Skill test and interview	Skill test 18.11.2015 to 19.11.2015 and Interview on 20.11.2015

2. Age Limit –

Sr. No.	Category	Age limit as on last date of receipt of application
1.	Un-reserved	18 years to 25 years
2.	Other Backward Classes	18 years to 28 years
3.	Scheduled Caste	18 years to 30 years

3. **Examination Fee :** Examination fee will be Rs.500/- for General Candidates and Rs.250/- for candidates of Reserved Category as non-refundable to be paid as Demand Draft in favour of Chief Executive Officer, Jalandhar Cantt payable at Jalandhar except in case of a Peon and Sweeper.

4 **Last date of receipt of application:30th Oct, 2015**

5. **Call letter for Examination:-** Applications will be scrutinized and only eligible candidates would be intimated the date, time and venue for conduct of Written Examination and Interview. Only candidates who receive call letters are required to appear for the examination along with the call letters received. The Department is not responsible for any postal delay that may occur.

6. **Mode of Selection:** Selection to the post will be based on written test / Skill test and interview as mentioned against each. (The written test on the subject will be of **Multiple Choice Objective** types of questions having duration of two hours and weightage of written test / Skill test will be 80% and that of interview 20%.

7. **Interview:** Based on the merit in written exam / Skill test, shortlisted candidates would be called for interview.

8. Documents required to accompany the Applications: Photocopies of following self-attested documents should accompany the application forms:

- Certificate of date of birth.
- Caste Certificate (wherever applicable).
- Two self-addressed envelopes affixed Rs.22/- postal stamp.
- Two latest coloured passport size photographs.

Candidates must carry the Originals & photo copies of all the above documents for verification while appearing for interview.

11. **Submission of Application:** Applications complete in all respect as per the proforma given and accompanied by requisite documents as stated above should reach in the office of **The Chief Executive Officer, Cantonment Board, Jalandhar, Jindan Road ,Jalandhar Cantt – 144005 (Punjab) on or before 30th Oct., 2015.** Application which are incomplete in any respect, not accompanied by requisite documents,photographs, unsigned and not properly filled are liable to be summarily rejected. No correspondence in this regard would be entertained by the Department.

12. General Conditions:-

- The services of the appointed candidate / person will governed under Cantt Fund Servant Rules, 1937 and pension rules amended time to time by the Central Govt. which are applicable to employees of Cantt Boards.**
- The post is temporary but likely to be permanent.
- The application can be sent through registered post. No application will be entertained after 30th Oct., 2015. Administration will not be responsible for any postal delays.
- No TA / DA will be paid to the candidates for appearing for the written test and interview.
- Department reserves the right to postpone/cancel/suspend/terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- Candidates will send their application with all enclosures properly sealed in an envelope should clearly addressed to **“The Chief Executive Officer, Office of the Cantonment Board Jalandhar, Jindan Road, Jalandhar Cantt.-144005”** by indicated at top of the envelope **Application for Post of, in Cantt Board Jalandhar Cantt.**

Chief Executive Officer
Cantonment Board, Jalandhar

PART-I

APPLICATION FOR POST OF IN CANTONMENT BOARD, JALANDHAR CANTT
Application No.

To (for office use only)

The Chief Executive Officer,
Cantonment Board, Jalandhar Cantt.

- Post applied for
- Name of the applicant (in Block Letters)
- Father's / Husband Name (in Block Letters)
- Date of birth
- Age as on 30.10. 2015..... Years..... Months..... Days
- Category (SC/OBC/GEN) 7. Male / Female.....
- Nationality 9. Marital Status
- Permanent Address
- Correspondence Address with Contact No. (Mobile / Landline).....
- E-Mail address
- Please mention if registered with respective State Pharmacy Council, if yes, Please mention registration number and year
- Whether the candidate has passed Punjabi Subject in Matriculation standard: Yes/ No.
- Whether the applicant is related to any member or employee of the Board: Yes / No.
- Qualification:**

Sr. No.	Education & Professional qualifications	Year of passing	University/ Board	Maximum Marks	Marks Obtained	% age
1						
2						

17. Experience if any:

Sr. No.	Name of the Employer	Designation	Duration		Total Period
			From	To	

- List of attested testimonials attached. Please (Tick) the one's applicable.
- Certificates of requisite educational / professional qualification and mark sheets.
- Date of Birth Certificate.
- Caste Certificate (wherever applicable)
- Two self-addressed envelopes affixed Rs.22/- postal stamp
- Two latest coloured passport size photographs.

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Paste Self-signed
passport size
photograph.

19. I hereby certify that:
(a) The above particulars are true and correct to the best of my knowledge and belief. If any particular is found to be incorrect and false at any stage my selection/appointment/service are liable to be terminated without notice.

Place: _____
Dated: _____

(Signature of the applicant)

PART-II
ADMIT CARD / CALL LETTER FOR WRITTEN TEST FOR THE POST OF IN
CANTT BOARD JALANDHAR CANTT.

1. Name of Post :
2. Name of Candidate :
3. Name of Father / Husband
4. Sex : 5. Category:(SC/OBC/GEN)
6. Date of Birth:

Paste self
signed pass-
port size
photograph.

(FOR OFFICE USE ONLY)

1. Roll No. : 2. Date of Written Test
3. Venue :
4. Time : Contact No. 0181 260250
- Detail of percentage weightage – Written Test – 80%, Interview- 20%.

EN 27/85

(Signature of Officer)