

SARVEPALLI RADHAKRISHNAN SCHOOL

Education Board Campus, Bhiwani-127021 (Haryana)

(Run by Dr. S.Radhakrishnan Shiksha Samiti, Bhiwani)

(Set up and supported by Board of School Education Haryana, Bhiwani)

Advertisement No.: SRS/ 07/2015

Closing Dated: 18.08.2015

Applications are invited for filling up of the following posts on contract basis for a period of one year intially in Sarvepalli Radhakrishnan School, Education Board Campus, Bhiwani. The interested and eligible candidates may apply on prescribed Form upto closing date i.e. 18.8.2015 by 5:00pm with attested copies of their documents alongwith demand draft of Rs. 500/- for General category & other categories and Rs. 250/- for SC categories payable at Bhiwani in favour of Principal, Sarvepalli Radhakrishnan School, Bhiwani. The PHC candidates who belong to Haryana State are exempted from fee as per Government Instructions No. 22/70/2011-1GS-III, dated 01-05-2012. No concession of fee is admissible to SC/PHC applicants of other states.

S.No.	Name & no. of the Posts	Category	Consolidated Salary (In Rs.)
1-	Lecturer =05posts (Physics-01, Chemistry-01, Biology-01, Mathematics-01, Economics-01)	(Gen.=02, SC=02, PHC (VH)=01)	37000/- per month
2-	Masters =05posts (Hindi-01, English-01,Social Science (Eng.Med.)-01, Sanskrit-01, Physical Education-01)	(PHC (VH)=01), SC=01, ESM(GN)-01, BCB-01, SBC-01)	32500/- per month
3-	Clerk=02 posts	(Gen.=01, PHC (VH)=01)	16900/- per month
4-	Lab Attendant=02 posts Chemistry-01, Biology-01)	(PHC (VH)=01, Gen.=01)	13500/- per month

EDUCATIONAL & OTHER QUALIFICATIONS:-

Sr. No	No. of Posts	Name of the Post	Educational & other Qualifications
1	05	Lecturer:- (Physics=01, Chemistry=01, Biology=01, Math.=01, Economics=01)	<p>COMMON TO ALL POSTS</p> <p>Eligibility:-</p> <ol style="list-style-type: none"> Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject. Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET) of respective subject for the post applied, conducted by Board of School Education Haryana, Bhiwani. Consistent good academic record (See Note-1). Essential qualification (EQ) is given with each post. <p>Age: 18-42 years</p> <ol style="list-style-type: none"> 01 Post of Lecturer in Physics:- E.Q. M. Sc. Physics/Applied Physics/Nuclear Physics/ Electronics Physics with at least 50% marks and B.Ed. from recognized university. 01 Post of Lecturer in Chemistry:- E.Q. M.Sc. Chemistry or Bio-Chemistry with at least 50% marks and B.Ed. from recognized university. 01 Post of Lecturer in Biology:- E.Q. M. Sc. Zoology/ Botany/ Bio-Sciences/ Bio-Chemistry/ Genetics/ Micro-Biology/ Plant Physiology/ Bio-Technology/ Life Sciences/Molecular Bio with at least 50% marks provided that the applicant had studied Botany & Zoology at Graduation Level and B.Ed. from recognized university. 01 Post of Lecturer in Mathematics:- E.Q. M.A. Mathematics/M. Sc. Mathematics/Applied Mathematics with Mathematics as one of the subject at Graduation level with at least 50% marks and B.Ed. from recognized university. 01 Post of Lecturer in Economics:- E.Q. M.A. Economics/Applied Economics/Business Economics with at least

			<p>50% marks and B.Ed. from recognized university.</p> <p>Note 1. Consistent good academic record implying that out of the lower qualification i.e. Matric/10+2/Graduation than requisite minimum qualification, one must secure at least 50% marks in two lower exams and 45% marks in third lower exam. If there are only two lower exams, than one must secure at least 50% marks in one exam and 45% marks in another.</p>
2	05	<p>Masters:- Hindi=01, Social Science- English Medium=01, Sanskrit=01, English=01, Physical Education=01</p>	<p>Master (Hindi)=01 Eligibility:-</p> <p>(i) B.A. with at least 50% marks in Hindi as an elective subject and 2-year Diploma in Elementary Education; OR B.A. with at least 50% marks as well as in Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.); OR B.A. with at least 45% marks as well as 50% marks in Hindi as an elective subject and I -year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard; OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. El. Ed.); OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.; OR B.A. with at least 50% marks as well as in Hindi as an elective subject and 1-year B.Ed. (Special Education); AND</p> <p>(ii) In case of B.Ed., Hindi as a teaching subject from a recognized university; (iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET); (iv) Matric with Hindi/ Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject. Age: 18-42 years</p> <p>Master (Social Science-English Medium)=01 Eligibility:-</p> <p>(i) B.A./B.Com and 2-year Diploma in Elementary Education; OR B.A. /B.Com with at least 50% marks and I-year Bachelor in Education (B.Ed.); OR B.A. /B.Com with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard; OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.El.Ed.); OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA/B.Com Ed.; OR B.A./B.Com at least 50% marks and 1-year B.Ed. (Special Education); AND</p> <p>(ii) In case of B.A. /B.Com, in addition to English, a combination of at least two subjects with at least 50% marks in aggregate individually in the subjects during all the years of study out of the following:- (1) History (2) Political Science (3) Economics (4) Geography (5) Sociology (6) Psychology</p> <p>Note: At least History or Geography should have been for all the three years of Graduation.</p> <p>(iii) In case of B.Ed., Social Studies as a teaching subject from a recognized university; AND (iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET); AND (v) Matric with Hindi/ Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject. Age: 18-42 years</p> <p>Master (Sanskrit)=01 Eligibility:-</p> <p>(i) B.A. with at least 50% marks in Sanskrit as an elective subject and 2- year Diploma in Elementary Education; OR B.A. with at least 50% marks as well as in Sanskrit as an elective subject and I-year Bachelor in Education (B.Ed.); OR B.A. with at least 45% marks as well as 50% marks in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard; OR</p>

			<p>Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. El. Ed.); OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.; OR B.A. with at least 50% marks as well as in Sanskrit as an elective subject and 1-year B.Ed. (Special Education);</p> <p>(ii) In case of B.Ed., Sanskrit as a teaching subject from a Recognized university; (iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET); (iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.</p> <p>Age: 18-42 years</p> <p>Master (English)=01 Eligibility:-</p> <p>(i) B.A. with at least 50% marks in English as an elective subject and 2- year Diploma in Elementary Education; OR B.A. with at least 50% marks as well as in English as an elective subject and 1-year; Bachelor in Education (B.Ed.); OR B.A. with at least 45% marks as well as 50% marks in English as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard; OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. El. Ed.); OR Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.; OR B.A. with at least 50% marks as well as in English as an elective subject and 1-year B.Ed. (Special Education);</p> <p>(ii) In case of B.Ed, English as a teaching subject from a recognized university; (iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET); (iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.</p> <p>Age: 18-42 years</p> <p>Master (Physical Education)=01 Eligibility:-</p> <p>(i) Graduate with Bachelor of Physical Education (B.P.Ed.) or its equivalent from a recognized University; (ii) Matric with Hindi/ Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject; (iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET).</p> <p>Age: 18-42 years</p>
3	02	Clerks	<p>i) Graduate in any discipline with at least 50% marks from a recognized university. ii) Knowledge of computer operations. iii) In the case of clerks typing speed of 30 words per minute in English and 25 words per minute in Hindi converting with equivalent key depressing in both cases as the typing speed would be tested on computer. iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject . v) Good writing skills in English and Hindi. vi) Fluency in spoken English vii) Consistent good academic record. viii) Age : 18-40 years</p>
4	02	Lab Attendant (Chemistry-01, Biology=01)	<p>i) B.Sc. with at least 50% marks from a recognized University; and ii) Matric with Hindi/Sanskrit or 10+2/B.A./M.A./ with Hindi as one of the subject. iii) Knowledge of computer application iv) One year experience from Govt./recognized/progressive public school.</p> <p>Age: 18-40 years</p>

General Instructions:

The application forms, qualification, Experience, pay scale and other details etc. may be downloaded from the school website: www.srsbhiwani.ac.in. The downloaded form must accompany demand draft of Rs. 500/- (for General & other categories), Rs. 250/- for SC in favor of Principal, Sarvepalli Radhakrishnan School, Bhiwani (Haryana) payable at Bhiwani. The PHC candidates who belong to Haryana State are exempted from fee as per Government Instructions No. 22/70/2011-1GS-III, dated 01-05-2012. No concession of fee is admissible to SC/PHC applicants of other states. The application forms duly completed in all respect must reach the office of the Principal, Sarvepalli Radhakrishnan School, Bhiwani, Haryana, latest by 18.8.2015 upto 05.00 p.m. Incomplete application forms or those received after the due date for any reasons including postal delay etc. will not be entertained and shall be summarily rejected. The numbers of posts are liable to increase/decrease either way including complete withdrawal without assigning any reasons.

Pay Scale:

Posts are to be filled on contract basis for one year initially which is likely to be extended. The incumbent appointed will be paid consolidated contractual amount **for the posts of Lecturer, Master, Clerk and Lab attendant will be approximately Rs.37,000/-, Rs.32,500/-, Rs. 16,900/- and Rs. 13,500/- respectively with 3% annual increment on consolidated contractual amount .**

Mode of Selection

Candidates shortlisted on the basis of their performance in the written Exam will be required to appear in the skill test (where applicable) and interview etc.

1. Date, Time & Place for the written test, skill test and Interview will be intimated to eligible/shortlisted candidates by post/website/e-mail.
2. Any request for change of address will not be entertained.
3. This office will not be responsible for non-receipt/untimely receipt of application/ documents/ call letters/Admit Cards etc. due to any postal delay.
4. The abbreviations GC stands for General Category, ESM for Ex-servicemen, SC for Scheduled Caste, BC for Backward Class, SBC for Special Backward Class, and PH for Physical Handicapped .
5. Candidates must write (Application for the post of “ _____ ” with Category) on the top of envelop in which the application is being submitted.
7. No TA/DA for attending the written test/interview/Typing test etc. will be paid.

SPECIAL INSTRUCTIONS:

The prescribed essential qualification does not entitle a candidate to be called for interview. The Dr.S.Radhakrishnan Shiksha Samiti, Bhiwani will short list the candidates for interview by holding a written examination and skill test (where applicable). The decision of the Dr.S.Radhakrishnan Shiksha Samiti, Bhiwani in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

HOW TO APPLY-GENERAL INSTRUCTIONS:

A candidate whether he belongs to general category or reserved categories viz. SC, BC, SBC, PHC, ESM can submit only one application for particular category of post. Application form complete in all respects duly filled in by the candidates **in their own handwriting in capital letters and signed** in the specified space should be sent only through Regd./Speed Post to the Principal, Sarvepalli Radhakrishnan School, Education Board Campus, Bhiwani-127021 (Haryana). All the column of the application form should be filled in.

The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are required to attach self attested photocopy of these certificates/diploma/degree with the application form alongwith Eligibility Certificate in case of ESM, PHC Certificate, SBC (Special Backward Class) and EBPGC (Economically Backward Person from General Category) from the Competent Authority. The candidates, who have obtained degrees or Diploma or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised.

FEE:-

- i) Rs. 500/- for General & other categories and Rs. 250/- for SC category.
- ii) Fee sent in the form of Money Order, Cash or Indian Postal Order will not be accepted. Fee once sent with the application form is neither transferable nor refundable/adjustable. Demand Draft prepared before the publication of this advertisement and after the closing date will not be accepted.
- iii) The PHC candidates who belong to Haryana State are exempted from fee as per Government Instructions No. 22/70/2011-1GS-III, dated 01-05-2012. No concession of fee is admissible to SC/PHC applicants of other states.

RELEXATION IN AGE:-

- i) Relaxation of age for reserved categories is as per Haryana Government Rules.

Reservation posts

- i) Reservation will be applicable as per Haryana Government instructions at the time of recruitment.

Note:-

- i) The benefit of reservation will be given only to those SC/BC/PHC/SBC and ESM who are domicile of Haryana State. The SC/BC/PHC/SBC/EBPG candidates are required to submit SC/BC/PHC/SBC/EBPG Certificate duly issued by the competent authority at the time of interview.
- ii) Qualification will be determined with regard to the last date fixed for receipt of applications.
- iii) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.
- iv) Original Certificates will be checked at the time of Interview.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:-

- i) One copy of Passport size photograph (Attested) pasted/attached on/with application form.
- ii) Demand Draft for requisite fee. (Not applicable if form purchased on cash payment)

- iii) Self attested copy of certificates of essential qualifications and above (Matric onwards) alongwith Diploma/Degree etc.
- iv) Self attested copy of Valid Eligibility Certificate in case of ESM candidates duly issued by respective Zila Sainik Board.
- v) Self attested Photocopy of SC/BC/PHC/SBC Certificates issued by Competent Authority.

The candidates are advised that photo copies of all qualification/diploma/ degree (Matric onwards) should be attached with the application forms.

Application form is liable to be rejected in the following event:-

- i) If the application is not in the prescribed format appended with this advertisement.
- ii) If the application is unsigned.
- iii) If the candidate does not possess the qualification of Hindi/Sanskrit upto Matric Standard.
- iv) If the candidate does not possess the requisite academic qualification on the cut off date i.e. Last date of receipt of application forms.
- v) If the candidate is underage/overage on the cut off date.
- vi) If demand draft for requisite fee (where applicable) not attached.

Copy:

Original certificates and photocopy of self attested certificates must be brought by the candidate at the time of interview/verification alongwith Photo, Identity Proof i.e. Identity Card/Driving License/ Passport/Voter Card/Pan Card/Aadhar Card etc.

Fake Institutions:-

Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared fake by the University Grants Commission or not recognized by Haryana Government shall not be eligible for being considered for recruitment to the posts advertised.

Selection Criteria:

A written test will be conducted for the post of Lecturers, Masters, Clerk and Lab Attendant.

For Lecturers & Masters

Part-I

General knowledge, General Studies and English	20 Marks
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Part-II

Syllabus	Marks
i)Academic Knowledge of relevant subject.	80 Marks
ii)Method of teaching ability in relevant subject.	

For clerk & Lab Attendant

Part-I

General knowledge, Mental ability (reasoning & quantitative Technique, Hindi (Matric level) & English (Matric level)	20 Marks
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Part-II

Posts	Syllabus	Marks
Clerk	Graduation level in Computer Application/Computer Science/IT	80 Marks
Lab Attendant	General Science of Matric level, computer application/computer science/IT	80 Marks

Note:

- ❖ Question paper will be of total 100 marks. 38% marks out of obtained marks will be included in Merit list.
- ❖ In the case of clerks typing speed of 30 words per minute in English and 25 words per minute in Hindi converting with equivalent key depressing in both cases as the typing speed would be tested on computer.

The final selection may be made on the basis of selection criteria which are given below:

*** Selection Criteria for the post of Lecturers, Masters, Clerk & Lab Attendant as follows:

Lecturers:

Particulars	Maximum Marks	Weightage
10 th	10	0.1 x percentage of marks obtained
10+2	10	0.1 x percentage of marks obtained
Graduation	10	0.1 x percentage of marks obtained
Post Graduation	20	0.2 x percentage of marks obtained
Sub Total	50	
Written Test	38	
Interview	12	
Total	100	

Masters:

Particulars	Maximum Marks	Weightage
10 th	10	0.1 x percentage of marks obtained
10+2	10	0.1 x percentage of marks obtained
Graduation	20	0.2 x percentage of marks obtained
Post Graduation	10	0.1 x percentage of marks obtained
Sub Total	50	
Written Test	38	
Interview	12	
Total	100	

Clerk and Lab Attendant:

Particulars	Maximum Marks	Weightage
10 th	15	0.15 x percentage of marks obtained
10+2	15	0.15 x percentage of marks obtained
Graduation	20	0.20 x percentage of marks obtained
Sub Total	50	
Written Test	38	
Interview	12	
Total	100	

Note:-

- The Samiti reserves the right not to fill up the vacancies advertised if the circumstances so warrant. No query will be entertained in this regard.

USE OF MOBILE PHONE, PAGER AND OTHER ELECTRONIC DEVICE DURING EXAMINATION/INTERVIEW IS STRICTLY PROHIBITED.

Sd/-
Chief Executive Director
Dr. S. Radhakrishnan Shiksha Samiti,
Education Board Campus, Bhiwani (Hry.)

